

**Richland County
Community & Health Services Standing Committee**

Date Posted: January 31, 2025

NOTICE OF MEETING

Please be advised that the Richland County Community & Health Services Standing Committee will convene on Thursday, February 6, 2025 at 9:30 AM in the Richland County Board Room of the Courthouse located at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/community-and-health-services-committee/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email).

AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From January 9, 2025 Meeting
6. Public Comment
7. Reports
 - A. HHS Director: Administrative Report
 - B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000)
 - C. 2024 HHS Budget Summary & Richland County Placement Report
 - D. 2024 Budget Summary
 - E. Child Support Quarterly Report
8. Discussion & Possible Action: Resolution Approving Amendments To Two 2024 Provider Contracts For The Health And Human Services Department
9. Correspondence
10. Future Agenda Items
11. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Community & Health Services Standing Committee.

Derek S. Kalish
County Clerk

Richland County Community & Health Services Standing Committee

January 9, 2025

The Richland County Community & Health Services Standing Committee convened on Monday, January, 9, 2025 in person and virtually at 9:30 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Glasbrenner called the meeting to order at 09:55 AM

Roll Call: Deputy Clerk Hege conducted roll call. Committee members present: Mary Miller via WebEx, Sandra Kramer, Ingrid Glasbrenner, and Francis Braithwaite. Committee members absent: Marty Brewer, Michelle Harwick, Daniel McGuire, Dr. Jerel Barres, and Cynthia Chicker. County Board Chair David Turk was present to maintain quorum.

Verification of Open Meetings Law Compliance: Deputy Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Chair Glasbrenner stated that item **#9 Discussion & Possible Action: Approval Of Opioid Settlement Grant Funding for D.A.R.E Program** was to be moved up to follow item **#6: Public Comment**. Motion by Kramer, second by Braithwaite to approve agenda as amended. Motion carried and agenda declared approved as amended.

Approval Of Minutes From December 5, 2024 Meeting: Chair Glasbrenner asked if there were any corrections to the minutes from the December 5, 2024 meeting. Hearing none, Chair Glasbrenner declared them approved as published.

Public Comment: None present for Public Comment.

Discussion & Possible Action: Approval Of Opioid Settlement Grant Funding for D.A.R.E Program: Health and Human Services Director, Tricia Clements joined via WebEx and briefly introduced the Opioid Settlement Grant fund and introduced the application from the Richland County Sheriff's Department. Lt. Mike Czys explained the D.A.R.E. program and his work with the Ithaca School District with drug and firearm safety. Motion by Braithwaite, second by Kramer to approve the Opioid Settlement Grant funding for D.A.R.E. program. Brief discussion ensued. Motion the Opioid Settlement Grant funding for D.A.R.E. program was approved and moved on to County Board for final approval.

Reports

A. HHS Director: Administrative Report: Health and Human Services Director, Tricia Clements presented the HHS January 2025 Updates report to the committee for their review. Brief discussion ensued.

B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000): Director Clements gave a brief explanation of the HHS Expenditures report and stated that they were approved by County Administrator, Candace Pesch before her final day with Richland County. Brief discussion ensued.

C. 2024 HHS Budget Summary & Richland County Placement Report: Health and Human Services Business & Financial Services Manager, Stephanie Ronnfeldt gave a brief report on the HHS

Richland County Community & Health Services Standing Committee

Budget Summary and Richland County Placement Report. Ms. Ronnfeldt highlighted that the Health and Human Services 2024 budget had an overall positive balance and the CCS budget was a 103% usage due to that programs growth in 2024. Ms. Ronnfeldt reported that the adult placements were at 76% and the child placements were at 75%, but the date for children was only through October of 2024. Brief discussion ensued.

D. Contract Monitoring Report: Director Clements presented the Contract Monitoring Report to the committee and pointed out that the utilization was at 92% through November of 2024. Brief discussion ensued.

Discussion & Possible Action: Resolution Approving Provider Contracts For 2025 For The Health And Human Services Department: Director Clements gave a brief background on the proposed provider contracts. Motion by Kramer, second by Miller to approve the resolution approving provider contracts for 2025 for the Health and Human Services Department. Brief discussion ensued. Motion carried and the resolution approving provider contracts for 2025 for the Health and Human Services Department was approved and moved on to County Board for final approval.

Discussion & Possible Action: Approval Of Two New Job Descriptions For The Health And Human Services Department: Director Clements gave a brief background on the two new job descriptions and pointed out that the positions were budgeted for. Motion by Miller, second by Kramer to approve the two new job descriptions for the Health and Human Services Department. Brief discussion ensued. Motion carried and the two new job descriptions for the Health and Human Services Department were approved and moved on to County Board for final approval.

Discussion & Possible Action: Resolution Recognizing The Retirement Of An Employee Of The Health And Human Services Department: Director Clements stated that Ms. Kathy Dobbs worked for Richland County for 37 years in various departments and in various roles. Motion by Braithwaite, second by Kramer to approve the resolution recognizing the retirement of an employee of the Health and Human Services Department. Brief discussion ensued. Motion carried and the resolution recognizing the retirement of an employee of the Health and Human Services Department was approved and moved on to County Board for final approval.

Correspondence: None

Future Agenda Items: None.

Adjourn: Committee Chair Glasbrenner entertained a motion to adjourn to February 6, 2025. Motion by Braithwaite, second by Kramer to adjourn. Motion carried and meeting adjourned at 10:22 AM.



Myranda H. Hege
Deputy County Clerk

HHS – February 2025 Updates

ADRC

The National Point in Time Count was on January 22, 2025. ADRC staff, local law enforcement and volunteers participated in canvassing the county to find individuals who are experiencing homelessness. The count is intended to create a snapshot of what homelessness looks like in our community. The information collected is gathered and then included in the Annual Homelessness Assessment Report which is provided to the US Congress.

The Richland County Care Coalition is working on its new 2025 project. This year's project is to hold clinics to assist people with completing their Power of Attorney for Health Care documents. To prepare for this, the ADRC will be hosting Attorney Polly Shoemaker, from the Guardianship Support Center, who will provide Power of Attorney for Healthcare training for staff and volunteers. The first clinic is scheduled for March 5th from 4:00 pm-6:00 pm at the Richland Center Community Center.

The ADRC's Dementia Care Specialist program is working on the beginning steps of bringing the SPARK program to the community. This is a creative engagement program for people who have early to mid-stage memory loss and their caregivers. The program is meant to foster engagement activities using sensory stimulants combined with visual art conversations, music, poetry, hands-on-art making, movement and creative performances.

Public Health

We have scheduled an Immunization Clinic to occur on February 26, 2025 at the Head Start Daycare in Richland Center. This is a collaboration & promotion from SWCAP to encourage vaccination of children.

Next VFC/VFA Immunization Clinic at the Community Services building is scheduled for February 27, 2025 from 9 AM to 4 PM. Scheduling an appointment is encouraged, but walk-ins are also welcome. Flu Vaccines are still available for all and Pfizer COVID vaccines for VFC/VFA.

A new Environmental Health Intake/Referral Form has been created to streamline our process. It will be available at the main front desk and on our webpage. These will be reviewed on upon receipt of them.

Here is EH case data from 2024:

65.5% of the case complaints were due to suspected unsafe/unsanitary conditions. Next highest category was waste accumulation at 41.4%. Mold complaints came in 3rd highest at 37.9%. Of note, each case listed multiple concerns.

The majority of the complaints are generated by concerned citizens (37.9 %). The next highest were from tenants (27.6%). The third highest were from RCHHS agency unit of APS (10.3%).

Rental vs. non-rental property complaints:

- 48.3% rental
- 51.7% non-rental

Troy Moris, Radon Information Center (RIC) coordinator for our region, reported that Richland County had a Radon test kit return rate of 63% for 2024 (regional average is 62%); 46 kits dispensed; 29 returned/resulted; 16 with elevated levels.

As of January 18th, there has been a reported overall increase in some viruses & respiratory illnesses in the Southern Region (from WI DHS Weekly respiratory report).

- Influenza is at VERY HIGH activity and increasing
- RSV is at HIGH and increasing
- COVID-19 is at moderate and stable

Evan Ewing was on the WRCO morning show on January 23rd to promote Richland County public health on these topics: respiratory illness prevention guidance, radon action month, carbon monoxide & lead prevention, as well as a CHIP update. February is American Heart Month and the featured ADRC article was written by Brandon Alexander. Brandie will attend the Public Health Operations Conference on February 18th & 19th.

Child and Youth Services

CYS currently has 48 open cases serving 111 total children.

18 children are in out of home care:

- * 8-Relative Placements
- * 4-Non-relative Placements
- * 2-Group Home Placements
- * 1-Residential Placement
- * 3-Trial Reunification

Initial Assessment – 14 cases and 46 children

Ongoing – 15 cases and 33 children

Youth Justice – 6 cases and 6 children

Child Welfare – 13 cases and 26 children

Throughout 2024, our unit has worked diligently to get children to permanence. We were able to get a sibling group of three reunified with their mother. The children have been back in home since June and have been successful. We were also able to get a sibling group of 2 to permanence. Their parents' rights were terminated and they are currently going through the adoption process through the state with the foster parents they were placed with for over 3

years. Both of these sibling groups had been open with our unit for over three years. Great work to all who assisted with getting these kiddos to permanency!

Behavioral Health

Outpatient Clinic:

During the month of December, our Psychiatric Nurse received 8 referrals for our providers. Throughout the entire year of 2024, we received 83 referrals for psychiatric services.

Comprehensive Community Services (CCS):

During the month of December, we received 3 referrals for CCS. Throughout the entire year of 2024, we received 60 referrals for Comprehensive Community Services.

Crisis:

During the month of December, we had 43 Northwest Connections notes come in. Our Crisis Worker completed 9 crisis assessments. 8 individuals were on a settlement or commitment during this month. Throughout the entire year of 2024, we received 379 Northwest Connection Notes. There was a total of 48 crisis assessments completed by the county Crisis Worker. 35 people were placed on an emergency detention during the 2024 calendar year.

Mental Health:

During the month of December, our mental health therapist conducted 3 mental health assessments. Throughout the entire year of 2024, 54 mental health assessments were completed and 15 Domestic Violence Assessments.

Substance Abuse:

During the month of December, our substance abuse counselor completed 7 substance abuse assessments and 1 intoxicated driver assessment. Throughout the entire year of 2024, 32 substance abuse assessments were completed and 63 intoxicated driver assessments.

Adult Protective Services (APS):

During the month of December, our APS worker received 10 referrals. Throughout the entire year of 2024, 222 APS reports were made.

Treatment Court:

During the month of December, 2 Treatment Court referrals were received. Throughout the entire year of 2024, Treatment Court received 18 referrals.

Children's Long-Term Support (CLTS):

During the month of December, we have 0 CLTS referrals. Throughout the entire year of 2024, CLTS had 32 referrals.

Birth to Three (BT3):

During the month of December, we had 1 BT3 referrals. Throughout the entire year of 2024, BT3 had 41 referrals.

Coordinated Services Teams (CST):

During the month of December, we had 1 CST referral. Throughout the entire year of 2024, CST had 2 referrals.

Unit Highlight

The Behavioral Health Unit had a busy 2024. In total, we had 622 referrals come through our unit. Our Crisis Department followed up on 379 crisis notes through Northwest Connections, and completed 48 in person assessments. We had 35 emergency detentions.

Economic Support

In the month of December 2024, Capital Consortium answered 20,407 calls. Of those, Richland County answered 1,674 calls. We had 9 Economic Support Specialists (ESS) taking calls that month. With 9 ESS, our goal is to answer 7.7% of all calls. Richland ESS answered 8.2% of the total amount of calls answered by Capital Consortium. Due to holidays, the call center was closed four days it would have normally been open.

ESS are also required to perform duties within the CARES Worker Web (CWW) system that are not a part of the call center. This is the casework portion of the job. These duties include processing applications, renewals, six-month report forms (SMRFs), documents, discrepancies, alerts, and ACCESS change reports. There are several tasks within each duty. The consortium handled 89,662 tasks in December 2024. Of those, Richland County handled 8,611 tasks.

In addition to those responsibilities for Richland County ESS, they are required to be the in-office On-Call Worker one to three times per month. This means they are available to the agency staff and visitors (by phone or walk-in) who have questions regarding public assistance benefits. The On-Call ESS answers general questions and case specific questions for those customers who stop in at the office or call in to the local agency. These On-Call workers also handle issuing the temporary Quest cards, any in-person appointments that customers request, and assist customers with getting to their drug tests in the Public Health Unit (for the Foodshare program). In December 2024, we had 120 contacts.

Unfortunately, Sydney Moriva resigned and January 3, 2025 was her last day. We will be filling her position. We are, also, currently in the process of filling the ES Supervisor position.

**RICHLAND COUNTY HEALTH AND HUMAN SERVICES
VOUCHERS – FEBRUARY 6, 2025**

Unit	Number of Vouchers	Amount
2024 Volunteer Driver Expense Reports	14	\$ 7,180.07
2024 Prepaid Vouchers	40	\$40,010.89
2025 Prepaid Vouchers	12	\$5,003.26
TOTAL	66	\$52,194.22

TRANSPORTATION DRIVER

	Check #	Date	Driver Name	Vendor #	Description	Fund	Amount
1	41982	1/7/25	Ruth Brennum	1059	Mileage	63.5563.0000.5339	\$ 1,038.50
					Meals	63.5563.0000.5335	\$ -
2	41983	1/7/25	William Butteris	6368	Mileage	63.5563.0000.5339	\$ 958.10
					Meals	63.5563.0000.5335	\$ -
3	41984	1/7/25	William Drea	4163	Mileage	63.5563.0000.5339	\$ 377.21
					Meals	63.5563.0000.5335	\$ -
4	41985	1/7/25	Virginia Gieseke	4628	Mileage	63.5563.0000.5339	\$ 103.85
					Meals	63.5563.0000.5335	\$ -
5	41986	1/7/25	Daniel Hardy	2503	Mileage	63.5563.0000.5339	\$ 191.62
					Meals	63.5563.0000.5335	\$ -
6	41987	1/7/25	Janice Hill	4599	Mileage	63.5563.0000.5339	\$ 205.69
					Meals	63.5563.0000.5335	\$ -
7	41988	1/7/25	Sharon Jones	1038	Mileage	63.5563.0000.5339	\$ 685.41
					Meals	63.5563.0000.5335	\$ -
8	41989	1/7/25	Cindy Maly	6338	Mileage	63.5563.0000.5339	\$ 576.87
					Meals	63.5563.0000.5335	\$ -
9	41990	1/7/25	Donald McCarthy	4546	Mileage	63.5563.0000.5339	\$ 722.93
					Meals	63.5563.0000.5335	\$ -
10	41991	1/7/25	Sandra McKittrick	4449	Mileage	63.5563.0000.5339	\$ 459.62
					Meals	63.5563.0000.5335	\$ -
11	41992	1/7/25	Pamela Moran	6110	Mileage	63.5563.0000.5339	\$ 259.96
					Meals	63.5563.0000.5335	\$ 7.05
12	41993	1/7/25	Arnold Joseph Richter	2000	Mileage	63.5563.0000.5339	\$ 667.32
					Meals	63.5563.0000.5335	\$ -
13	41994	1/7/25	Karen L Sumwalt	6550	Mileage	63.5563.0000.5339	\$ 330.31
					Meals	63.5563.0000.5335	\$ -
14	41995	1/7/25	Gregory Wankowski	6563	Mileage	63.5563.0000.5339	\$ 595.63
					Meals	63.5563.0000.5335	\$ -
							\$ 7,180.07

PAID INVOICES

	Check #	Date	Vendor	Vendor Name	Description	Account #	2024	2025
1	41943	12/31/2024	2005	Capital One - Walmart	Acct #607399	56.5408.0000.5999	\$ 98.31	
						56.5531.0000.5992	\$ 100.21	
						56.5531.0000.5992	\$ 195.64	
2	41944	12/31/2024	2413	Fillback Ford Chrysler	Cust #7942372	63.5563.0000.5352	\$ 58.87	
3	41945	12/31/2024	4600	Jcomp Technologies, Inc.	Cust Number RIC12	56.5472.0000.5319	\$ 1,560.35	
						56.5472.0000.5319	\$ 780.18	
						56.5459.0000.5999	\$ 780.17	
						56.5519.0000.5999	\$ 1,039.00	
						53.5507.0000.5319	\$ 1,039.00	
						53.5507.0000.5319	\$ 4,684.02	
						53.5529.0000.5319	\$ 1,561.34	
						56.5519.0000.5999	\$ 1,959.85	
						56.5519.0000.5999	\$ 7,806.70	
					56.5402.0000.5319	\$ 1,561.34		
4	41946	12/31/2024	6390	Kettner/Christopher E DBA Mazo Catering	Meals Richland Center	59.5588.0000.5322	\$ 7,756.25	
					Meals Rockbridge	59.5581.0000.5322	\$ 1,043.75	
					Meals Germantown	59.5583.0000.5322	\$ 1,451.25	
					Meals Frozen	59.5588.0000.5322	\$ 1,098.00	
					Refund on Milk (26th & 27th)	59.5588.0000.5322	\$ (53.20)	
5	41948	12/31/2024	1802	UW Madison	Acct# AR-0001924	56.5502.0000.5157	\$ 60.00	
6	41949	12/31/2024	885	Vernon Cty Highway	Cust Acct ID: 330.59	63.5563.5310.5352	\$ 26.08	
7	41950	12/31/24	296	Wertz Plumbing & Heating Inc	heating/plumbing repair	56.5511.0000.5249	\$ 342.69	
8	41996	1/7/2025	1480	Advanced Business Systems, Inc	Invoice # 103015	56.5511.0000.5532	\$ 199.50	
9	41997	1/7/2025	6091	Bethlehem Lutheran Church	Rockbridge Rent	59.5581.0000.5532		\$ 400.00
10	41998	1/7/2025	152	City of Richland Center	RC Meal Site	59.5588.0000.5532		\$ 300.00
11	41999	1/7/2025	570	Pratt Freight Service Inc	Inv #123124HHS	56.5511.0000.5297	\$ 100.00	
12	42000	1/7/2025	577	Staples Inc/Quill	Acct #2771316	56.5511.0000.5319	\$ 11.72	
						56.5511.0000.5319	\$ 5.09	
13	42001	1/7/2025	1221	Rhyme Business Products	Agreement #021-1945245-000	56.5511.0000.5313	\$ 771.02	
14	42002	1/7/2025	751	St Anthony's School	Caz Meal Site	59.5583.0000.5970		\$ 250.00
15	42104	1/14/2025	2274	Kwik Trip Stores Inc	Acct #546282	56.5502.0000.5999	\$ 90.68	
16	42105	1/14/2025	1295	Pellitteri Waste Systems	Acct #409700	56.5511.0000.5297	\$ 164.09	
17	42106	1/14/2025	902	Walshs Ace Hardware	Acct #100526	56.5511.0000.5356	\$ 103.76	
18	42107	1/14/2025	1916	ADPAW	Annual Membership	63.5566.0000.5324		\$ 100.00
19	42108	1/14/2025	699	Schilling Supply Company	Customer #24222	56.5511.0000.5356		\$ 159.55
20	42301	1/21/2025	650	Richland Center Utilities	Acct #080460001	56.5511.0000.5222	\$ 1,910.88	
21	42302	1/21/2025	1657	Genuine Telecom/Recr Comm	Acct #40581900	56.5511.0000.5225	\$ 656.75	
22	42303	1/21/2025	5008	Ives/Eric	Dec Reimbursement	56.5518.0000.5335	\$ 13.69	
						56.5518.0000.5335	\$ 15.83	
23	42304	1/21/2025	577	Staples Inc/Quill	Acct #2771316	56.5511.0000.5319	\$ 250.78	
24	42305	1/21/2025	669	Morris Newspaper Corp of WI	Adv #5787	59.5580.0000.5326	\$ 107.25	
						53.5507.0000.5326	\$ 90.05	
25	42306	1/21/2025	648	Shopping News/Woodward Comm	Adv #59899	59.5580.0000.5326	\$ 480.00	
26	42307	1/21/2025	1802	UW Madison	Acct# AR-0001924	56.5502.0000.5157	\$ 10.00	
27	42308	1/21/2025	4341	WI Dept of Justice	Background Checks	56.5527.0000.5316	\$ 80.00	
28	42310	1/21/2025	6181	County of Dane #6181	2025 Allocatoin	56.5533.0000.5970		\$ 2,000.00
29	42311	1/21/2025	5008	Ives/Eric	Jan Reimbursement	56.5518.0000.5999	\$ 11.07	
					Jan Reimbursement	56.5518.0000.5999	\$ 25.00	
					Jan Reimbursement	56.5518.0000.5999	\$ 19.80	
30	42312	1/21/2025	527	Michael Marshall Carpentry & Decorating	Inv# 2024 22	56.5519.0000.5999		\$ 980.00
31	42313	1/21/2025	1221	Rhyme Business Products	Agreement #021-1945245-000	56.5511.0000.5313		\$ 723.05
32	42314	1/21/2025	2815	Waystar Inc	Acct #73467	56.5477.0000.5214		\$ 34.79
							\$ 40,010.89	\$ 5,003.26

01/06/25 STATEMENT DATE - 12/06/24 - 01/03/25 TRANSACTIONS

US Bank National Association #6167 Acct #4866-9100-1450-2740

	Date	Vendor Name	Account #	Amount
1	12/6/24	Amazon	56.5459.0000.5992	\$ 10.75
2	12/6/24	Stevens Point Holiday Inn Hotel and	56.5501.0000.5336	\$ 98.00
3	12/9/24	Amazon	56.5459.0000.5992	\$ 119.99
4	12/9/24	Vericor LLC	56.5519.0000.5999	\$ 2,202.49
5	12/6/24	Amazon	63.5563.0000.5999	\$ 87.33
6	12/9/24	Amazon	56.5459.0000.5992	\$ 64.96
7	12/9/24	Amazon	56.5459.0000.5992	\$ 16.98
8	12/10/24	Amazon	56.5459.0000.5992	\$ 31.44
9	12/9/24	Kwik Trip	56.5408.0000.5999	\$ 200.00
10	12/11/24	Kareo Tebra Technologies	56.5477.0000.5214	\$ 630.45
			56.5472.0000.5214	\$ 1,079.00
			56.5520.0000.5999	\$ 40.00
			56.5481.0000.5999	\$ 189.10
			56.5401.0000.5999	\$ 249.61
11	12/12/24	Amazon	56.5459.0000.5992	\$ 88.99
12	12/12/24	Amazon	56.5459.0000.5992	\$ 18.96
13	12/12/24	Amazon	56.5531.0000.5992	\$ 57.40
14	12/11/24	PESI	56.5481.0000.5157	\$ 144.99
15	12/13/24	Amazon	56.5531.0000.5992	\$ 161.34
16	12/14/24	Amazon	56.5531.0000.5320	\$ 39.00
17	12/15/24	Amazon	56.5531.0000.5992	\$ 137.03
18	12/17/24	United States Postal Service	56.5401.0000.5311	\$ 19.40
19	12/16/24	Ramada Inn	56.5514.0000.5720	\$ 490.00
20	12/17/24	Amazon	56.5459.0000.5992	\$ 67.57
21	12/19/24	Autism Products	56.5459.0000.5992	\$ 189.41
22	12/19/24	Amazon	56.5459.0000.5992	\$ 89.40
23	12/19/24	Amazon	56.5531.0000.5992	\$ 23.99
24	12/19/24	Amazon	56.5459.0000.5992	\$ 169.80
25	12/23/24	DOJ	56.5527.0000.5316	\$ 45.00
26	12/23/24	Ramada Inn	56.5514.0000.5720	\$ 196.00
27	12/29/24	Amazon	56.5459.0000.5992	\$ (39.89)
28	12/27/24	Pearson	56.5477.0000.5312	\$ 190.91
29	12/27/24	Amazon	56.5531.0000.5992	\$ 95.88
30	12/27/24	Kwik Trip	56.5479.0000.5768	\$ 100.00
31	12/30/24	UW Green Bay Training	56.5481.0000.5157	\$ 35.00
32	12/31/24	Talk Tools	56.5484.0000.5992	\$ 95.73
33	12/30/24	Amazon	56.5459.0000.5992	\$ 41.28
34	12/31/24	KaTom	59.5581.0000.5319	\$ 294.22
35	1/1/25	Workplace	56.5511.0000.5214	\$ 136.00
36	12/31/24	Meals on Wheels America Membership	59.5580.0000.5324	\$ 250.00
37	12/30/24	Amazon	56.5459.0000.5992	\$ 31.99
38	12/31/24	Amazon	56.5459.0000.5992	\$ 89.99
39	12/31/24	Amazon	56.5459.0000.5992	\$ 53.98
40	12/31/24	Etsy	56.5408.0000.5999	\$ 28.33
41	12/31/24	Kwik Trip	56.5408.0000.5999	\$ 200.00
42	12/31/24	Amazon	56.5459.0000.5992	\$ 21.50
43	1/3/25	Kwik Trip	56.5479.0000.5768	\$ 160.00
44	1/3/25	Kwik Trip	56.5479.0000.5768	\$ 160.00
			TOTAL	\$ 8,903.30

RICHLAND COUNTY
2024 ADULT PLACEMENTS

Fund 54

ADULT INSTITUTIONAL AND INPATIENT PLACEMENTS

Includes Mental Health Institutes, Trempealeau County Health Care, private inpatient hospitals, detox facilities, and crisis stabilization facilities

Cost Range: \$625 to \$1,451 per day

<i>INSTITUTIONAL</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	74	1	14	6	31	65	76	59	45	56	46	55
<i># of Individuals</i>	3	1	2	2	4	4	7	6	2	5	6	7
<i>Cost of Stay</i>	\$134,192	\$1,419	\$0	\$0	\$31,146	\$77,600	\$96,458	\$63,769	\$31,089	\$10,700	\$28,382	\$86,576
<i>Reimbursements</i>	<i>(\$34,357)</i>	<i>(\$80,849)</i>	<i>\$0</i>	<i>(\$3,523)</i>	<i>\$0</i>	<i>(\$11,931)</i>	<i>(\$5,400)</i>	<i>(\$4,276)</i>	<i>(\$24,125)</i>	<i>(\$25,840)</i>	<i>\$0</i>	<i>(\$4,024)</i>
<i>County Expense</i>	\$99,835	(\$79,430)	\$0	(\$3,523)	\$31,146	\$65,669	\$91,058	\$59,493	\$6,964	(\$15,140)	\$28,382	\$82,552

<i>CRISIS STABILIZATION</i>	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i># of Individuals</i>	0	0	0	0	0	0	0	0	0	0	0	0
<i>Cost of Stay</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Reimbursements</i>	<i>\$0</i>											
<i>County Expense</i>	\$0											

YTD ADULT CRISIS STABILIZATION

<i>Days of Stay</i>	0
<i># of Individuals</i>	0
<i>Cost of Stay</i>	\$0
<i>Reimbursements</i>	<i>\$0</i>
County Expense	\$0

YTD ADULT INSTITUTIONAL

<i>Days of Stay</i>	528
<i># of Individuals</i>	29
<i>Cost of Stay</i>	\$561,331
<i>Reimbursements</i>	<i>(\$194,325)</i>
County Expense	\$367,005

ADULT COMMUNITY RESIDENTIAL PLACEMENTS

Includes Community-Based Residential Facilities and Adult Family Homes

Cost Range: \$26 to \$2053 per day

	<i>JAN</i>	<i>FEB</i>	<i>MAR</i>	<i>APR</i>	<i>MAY</i>	<i>JUN</i>	<i>JUL</i>	<i>AUG</i>	<i>SEP</i>	<i>OCT</i>	<i>NOV</i>	<i>DEC</i>
<i>Days of Stay</i>	186	174	186	180	186	180	186	186	195	220	230	248
<i># of Individuals</i>	6	6	6	6	6	6	6	6	7	8	8	8
<i>Cost of Stay</i>	\$7,928	\$7,416	\$7,928	\$7,672	\$12,599	\$7,672	\$46,765	\$48,346	\$56,207	\$69,271	\$65,101	\$46,500
<i>Reimbursements</i>	<i>(\$100)</i>	<i>(\$2,088)</i>	<i>(\$5,680)</i>	<i>(\$4,904)</i>	<i>(\$1,565)</i>	<i>(\$4,015)</i>	<i>(\$5,435)</i>	<i>(\$5,582)</i>	<i>(\$6,949)</i>	<i>(\$878)</i>	<i>(\$4,852)</i>	<i>(\$9,325)</i>
<i>County Expense</i>	\$7,828	\$5,328	\$2,248	\$2,768	\$11,034	\$3,657	\$41,330	\$42,764	\$49,258	\$68,393	\$60,249	\$37,175

YTD ADULT RESIDENTIAL

<i>Days of Stay</i>	2357
<i># of Individuals</i>	9
<i>Cost of Stay</i>	\$383,404
<i>Reimbursements</i>	<i>(\$51,372)</i>
County Expense	\$332,032

<i>FUND 54 BEGINNING BALANCE</i>	\$705,000
TOTAL EXPENSE IN FUND 54:	\$699,038 <i>99% utilized</i>
<i>FUND 54 REMAINING BALANCE</i>	\$5,962

RICHLAND COUNTY
2024 CHILD PLACEMENTS

Fund 44

CHILD INSTITUTIONAL, INPATIENT, AND DETENTION PLACEMENTS

Includes mental health institutes, private inpatient hospitals, children's residential care centers, as well as secure and non-secure detention facilities

Cost Range: Institutional \$625 to \$1451 per day; Detention up to \$500 per day

INSTITUTIONAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<i>Days of Stay</i>	0	0	0	0	0	0	10	7	8	4	5	31
<i># of Individuals</i>	0	0	0	0	0	0	1	2	2	1	1	1
<i>Cost of Stay</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$7,551	\$5,208	\$9,115	\$8,020	\$3,738	\$23,173
<i>Reimbursements</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$2,398)	\$0	(\$11,485)	\$0
County Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$7,551	\$5,208	\$6,717	\$8,020	(\$7,747)	\$23,173

DETENTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<i>Days of Stay</i>	0	0	0	0	24	13	0	10	0	3	17	0
<i># of Individuals</i>	0	0	0	0	1	1	0	1	0	1	1	0
<i>Cost of Stay</i>	\$0	\$0	\$0	\$0	\$3,600	\$4,400	\$0	\$3,025	\$0	\$750	\$7,055	\$0
<i>Reimbursements</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County Expense	\$0	\$0	\$0	\$0	\$3,600	\$4,400	\$0	\$3,025	\$0	\$750	\$7,055	\$0

YTD CHILD INSTITUTIONAL		YTD DETENTION	
<i>Days of Stay</i>	65	<i>Days of Stay</i>	67
<i># of Individuals</i>	4	<i># of Individuals</i>	2
<i>Cost of Stay</i>	\$56,804	<i>Cost of Stay</i>	\$18,830
<i>Reimbursements</i>	(\$13,882)	<i>Reimbursements</i>	\$0
County Expense	\$42,921	County Expense	\$18,830

CHILD FOSTERCARE AND TREATMENT FOSTERCARE PLACEMENTS

Includes regularly licensed fostercare homes, licensed treatment fostercare homes, and youth group homes

Cost Range: Group Hm \$335 to \$630; Tx FC \$119 to \$121 per day; Regular FC \$22 per day

GROUP & TX FC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<i>Days of Stay</i>	248	232	248	240	244	185	186	159	150	155	150	155
<i># of Individuals</i>	8	8	8	8	8	8	6	6	5	5	5	5
<i>Cost of Stay</i>	\$52,164	\$48,981	\$52,004	\$50,507	\$51,895	\$50,650	\$53,516	\$38,571	\$36,276	\$37,402	\$36,349	\$37,643
<i>Reimbursements</i>	(\$1,047)	(\$1,047)	(\$1,047)	(\$1,047)	(\$1,047)	(\$1,088)	(\$1,316)	(\$1,386)	(\$1,529)	(\$1,886)	(\$1,764)	(\$1,779)
County Expense	\$51,117	\$47,934	\$50,957	\$49,461	\$50,848	\$49,562	\$52,200	\$37,185	\$34,746	\$35,516	\$34,585	\$35,864

REGULAR FC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<i>Days of Stay</i>	66	87	93	90	63	33	7	0	0	72	72	0
<i># of Individuals</i>	3	3	3	3	3	2	1	0	0	3	3	0
<i>Cost of Stay</i>	\$1,320	\$1,320	\$2,798	\$2,014	\$1,357	\$758	\$157	\$0	\$0	\$1,328	\$1,372	\$0
<i>Reimbursements</i>	(\$205)	(\$93)	(\$150)	(\$111)	(\$364)	(\$319)	(\$207)	(\$246)	(\$51)	(\$103)	(\$884)	(\$443)
County Expense	\$1,115	\$1,227	\$2,647	\$1,903	\$993	\$439	(\$51)	(\$246)	(\$51)	\$1,225	\$488	(\$443)

YTD GROUP HOME & TREATMENT FOSTERCARE		YTD REGULAR FOSTERCARE	
<i>Days of Stay</i>	2352	<i>Days of Stay</i>	583
<i># of Individuals</i>	9	<i># of Individuals</i>	6
<i>Cost of Stay</i>	\$545,957	<i>Cost of Stay</i>	\$12,423
<i>Reimbursements</i>	(\$15,982)	<i>Reimbursements</i>	(\$3,179)
County Expense	\$529,975	County Expense	\$9,244

FUND 44 BEGINNING BALANCE	\$680,000	
TOTAL EXPENSE IN FUND 44:	\$600,970	88% utilized
FUND 44 REMAINING BALANCE	\$79,030	

2024 Health and Human Services Budget

Expenses	1/27/2025		Current Month =	100%
Program	Total	2024 Budget	Actual	% Utilized
Administrative Services	896,163			
Staff		562,081	596,306	106.1%
Building & Operating Costs		334,082	271,944	81.4%
Public Health	296,074			
Public Health		296,074	435,192	147.0%
Aging & Disability Resource Center	1,113,229			
Elderly Services		357,460	369,794	103.5%
Nutrition		304,954	283,406	92.9%
Resource Center		450,815	420,856	93.4%
Economic Support Unit	1,079,618			
ES Programs		1,079,618	955,921	88.5%
Child & Youth Services	797,109			
Children & Youth Programs		717,186	627,720	87.5%
CPS Contractual Services		79,923	71,114	89.0%
Behavioral Health	4,341,404			
MH Outpatient / Crisis Services		769,538	618,711	80.4%
AODA Outpatient		160,071	95,318	59.5%
CCS		2,683,591	3,305,220	123.2%
Adult Protective Services		137,834	77,937	56.5%
Treatment Court		158,523	117,089	73.9%
Birth to Three Program		212,118	221,719	104.5%
Children with Disabilities		219,729	182,487	83.1%
HHS Board Approved Budget	8,523,598	8,523,598	8,650,735	101%
Budget Balance (Through December)				
Revenues (with Tax Levy)	8,780,338			
WMHI Charges Through December	-288,122	*		
Anticipated Revenue	625,489			
Received Revenue	7,272,419			
Minus Expenses	-8,650,735			
Anticipated Expenses				
Actual Expenses	-8,650,735			
Equals Budget Balance	129,603			
Chargeback				
Budget Balance Prior to Chargeback	129,603			
Chargeback for MH Institute Thru December (that have not occurred)	75,293	**		
New Core Budget Balance after Chargeback	204,896			
*MH Institute charges reduce Fund 56 revenue.				
**Chargeback reimburses Fund 56 from Placement Funds.				

Child Support Agency Report:

Performance for Oct – Dec 2024

Measure:	Benchmark:	Oct:	Nov:	Dec:
Paternity Establishment	90% or greater	95.12%	97.39%	99.83%
Court Order Establishment	80% or greater	90.85%	90.53%	89.65%
Collection of Current Support	80% or greater	81.87%	81.28%	81.53%
Arrears Collection*	80% or greater	40.48%	51.99%	61.89%

*This performance measure starts at 0% on October 1st.

Training:

- Continue to work with Partner Training Team and other agencies to learn best practices.
- Charlene began training on Alternate Care Cases (foster care/kinship care) in January.
- Melony continues in the New Director Training which is held virtually each month.

Budget Recap:

- Reports are as of December 31, 2024.
- The agency had until January 23rd to claim reimbursable expenses for Q4 of 2024. When payment is received, it will be posted as revenue for 2024.
- As of December 31st, the agency utilized 80% of the budget monies for expenses.

Director Report:

- The child support program is 50 years old. In 1974, President Gerald Ford signed the Social Services Amendment of 1974 which created the federal child support program.
- Agency received updated office furniture from the UW-Campus.
- Since our agency had only utilized 80% of our budget, Administrator Pesch/Interim Administrator Kalish had approved the agency to spend some of the 2024 budgeted funds to purchase items for the office. These included privacy panels for the new desks, small locking filing cabinets, desk organizers, and computer monitor stands. Estimated expense was around \$600.00.
- The old furniture was removed from the back office of agency. The plan is to work with Randy Nelson to identify furniture, from the UW campus, that would fit the space. The goal is to turn the back office into a confidential meeting room to be used for such appointments as paternity interviews and genetic testing.
- Cooperative Agreements for the Clerk of Court and Family Court Commissioner have been drafted and sent to the applicable departments for review and signatures. The cooperative agreements must be filed with the State by March 1st.
- Prior to Administrator Pesch's departure, she signed the Contract Agreement between the Wisconsin Dept. of Children and Families (DCF) and Richland County for child support services in 2025.
- In communication with Attorney Windle regarding updating the agency's policy and procedures manual. As we work through the manual, there may be items that will need committee input.

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10	GENERAL FUND						
5540	CHILD SUPPORT						
0000	PROJECT						
5111	115,912.72	0.00	8,972.36	105,453.73	10,458.99	90	-----
5112	19,188.00	0.00	0.00	0.00	19,188.00	0	
5113	0.00	0.00	0.00	309.43	309.43-	9999	-----!!!!
5115	0.00	0.00	0.00	0.00	0.00	0	
5149	0.00	0.00	0.00	0.00	0.00	0	
5150	250.00	0.00	8.40✓	82.04	167.96	32	---
5151	11,849.29	0.00	658.44	7,891.04	3,958.25	66	-----
5152	9,363.63	0.00	619.10	6,786.21	2,577.42	72	-----
5153	439.44	0.00	70.70✓	743.62	304.18-	169	-----!!!!
5154	20,508.24	0.00	2,718.50✓	19,322.43	1,185.81	94	-----
5155	42.88	0.00	0.74✓	8.88	34.00	20	--
5161	1,000.00	0.00	0.00	0.00	1,000.00	0	
5213	1,400.00	0.00	0.00	0.00	1,400.00	0	
5216	500.00	0.00	42.00✓	71.00	429.00	14	-
5225	500.00	0.00	36.13✓	568.22	68.22-	113	-----!
5250	50.00	0.00	0.00	0.00	50.00	0	
5253	994.00	0.00	62.75✓	874.00	120.00	87	-----
5255	2,000.00	0.00	205.00✓	2,048.57	48.57-	102	-----
5258	0.00	0.00	0.00	0.00	0.00	0	
5305	70.00	0.00	0.00	147.85	77.85-	211	-----!!!!
5311	1,700.00	0.00	160.79✓	1,700.98	0.98-	100	-----
5312	90.00	0.00	0.00	87.50	2.50	97	-----
5313	200.00	0.00	8.68✓	255.78	55.78-	127	-----!!
5319	1,000.00	0.00	0.00	483.77	516.23	48	----
5324	200.00	0.00	0.00	235.50	35.50-	117	-----!
5326	0.00	0.00	0.00	313.56	313.56-	9999	-----!!!!
5334	760.00	0.00	0.00	660.00	100.00	86	-----
5335	400.00	0.00	0.00	52.27	347.73	13	-
5336	630.00	0.00	0.00	0.00	630.00	0	
5339	500.00	0.00	0.00	343.53	156.47	68	-----
5813	500.00	0.00	0.00	491.58	8.42	98	-----
5815	1,338.00	0.00	0.00	0.00	1,338.00	0	
5819	750.00	0.00	37.96✓	83.31	666.69	11	-
5906	0.00	0.00	0.00	8,510.00	8,510.00-	9999	-----!!!!
5928	144.00	0.00	0.00	0.00	144.00	0	
5970	3,600.00	0.00	0.00	0.00	3,600.00	0	
5999	200.00	0.00	0.00	0.00	200.00	0	
TOTAL: PROJECT	196,080.20	0.00	13,601.55	157,524.80	38,555.40	80	-----
TOTAL: CHILD SUPPORT	196,080.20	0.00	13,601.55	157,524.80	38,555.40	80	-----
TOTAL: GENERAL FUND	196,080.20	0.00	13,601.55	157,524.80	38,555.40	80	-----

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4500 PUBLIC CHARGES FOR SERVICES						
0000 PROJECT						
4566 CHILD SUPPORT-SHERIFFS FEES	500.00	500.00	0.00	204.93	295.07	40 ----
4567 CHILD SUPPORT-GENETIC TESTS	250.00	250.00	139.98	770.27	520.27-	308 -----!!!!
4568 CHILD SUPPORT-COURT COSTS	0.00	0.00	0.00	40.00	40.00-	9999 -----!!!!
TOTAL: PROJECT	750.00	750.00	139.98	1,015.20	265.20-	135 -----!!!
TOTAL: PUBLIC CHARGES FOR SERVICES	750.00	750.00	139.98	1,015.20	265.20-	135 -----!!!
TOTAL: GENERAL FUND	750.00	750.00	139.98	1,015.20	265.20-	135 -----!!!

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT BUDGET AND IN PROCESS	MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND							
4200 INTERGOVERNMENTAL GRANTS AND PROJECT							
4254 ST AID - CHILD SUPPORT	163,834.99	163,834.99	0.00	128,674.26	35,160.73	78	-----
TOTAL: PROJECT	163,834.99	163,834.99	0.00	128,674.26	35,160.73	78	-----
TOTAL: INTERGOVERNMENTAL GRANTS AND	163,834.99	163,834.99	0.00	128,674.26	35,160.73	78	-----
TOTAL: GENERAL FUND	163,834.99	163,834.99	0.00	128,674.26	35,160.73	78	-----

APPROVAL NEEDED (2-6-2025)
2024 Amended Richland County HHS Contracts/Agreements/MOUs

<p><i>Diane's AFH</i></p>	<p>Request Board approval to amend the contract with <u>Diane's Adult Family Home</u> due to an increased need to provide adult family home services to Richland County Health and Human Services clients. (Arena)</p> <p><i>This will Require County Board Approval</i></p>	<p><i>Original Contract Amount: <u>100,00.00</u></i></p> <p>Requesting Board approval to amend the current contract with <u>Diane's Adult Family Home</u> to a total amount not to exceed \$125,000.</p>
<p><i>Fiscal Assistance, Inc.</i></p>	<p>Request Board approval to amend the contract with <u>Fiscal Assistance, Inc.</u> due to an increased need to provide financial management services. (Madison)</p> <p><i>This will Require County Board Approval</i></p>	<p><i>Original Contract Amount: <u>40,00.00</u></i></p> <p>Requesting Board approval to amend the current contract with <u>Fiscal Assistance, Inc.</u> to a total amount not to exceed \$120,000.</p>

RESOLUTION NO. 25 -

A Resolution Approving Amendments To Two 2024 Provider Contracts For The Health And Human Services Department.

WHEREAS the Richland County Procurement Ordinance provides that any contract entered into by the Department of Health and Human Services involving the expenditure more than \$100,000 either at one time or within the course of one year must be approved by the County Board, and

WHEREAS the Community and Health Services Committee has carefully considered this matter and is now presenting this resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the following amendments to the following contract:

With **Diane’s Adult Family Home** of Arena, with the original contract being for \$100,000, amended to \$125,000 due to an increased need to provide adult family home services to Richland County Health and Human Services clients; and

With **Fiscal Assistance, Inc.** of Madison, with the original contract being for \$40,000, amended to \$120,000 due to an increased need to provide financial management services; and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tricia Clements, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(06 FEBRUARY 2025)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARY MILLER

DATED: FEBRUARY 18, 2025

SANDRA KRAMER
INGRID GLASBRENNER
MICHELLE HARWICK
DANIEL MCGUIRE