

Richland County Executive & Finance Standing Committee

July 8, 2025

The Richland County Executive & Finance Standing Committee convened on July 8, 2025 in person and virtually at 5:00 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Williamson called the meeting to order at 5:00 PM.

Roll Call: County Clerk Kalish conducted roll call. Committee member(s) present: Steve Carrow, Gary Manning, Mark Gill, David Turk, Craig Woodhouse, Steve Williamson, and Marc Couey. Committee member(s) absent: Ingrid Glasbrenner. Melvin “Bob” Frank joined the meeting at 5:10 PM.

Verification Of Open Meetings Law Compliance: County Clerk Kalish confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Manning second by Gill to approve agenda with item #9 removed and item #12 to be addressed after item #6. Motion carried and amended agenda declared approved.

Approval Of Minutes From The June 23, 2025 Meeting: Committee Chair Williamson asked if there were any corrections or amendments to the minutes from the June 23, 2025 meeting. Hearing none, Committee Chair Williamson declared the minutes from the June 23, 2025 meeting approved as published.

Public Comment: None

Discussion & Possible Action - Resolution Approving A New Water Supply Source For Pine Valley Community Village: Bart Nies from Delta 3 reviewed information, data, and options relating to the water study and reservoir. Discussion followed regarding various aspects of the Pine Valley’s water sources and management operations. Scott Gald (City Utilities Utility Manager) and Steve Krueger (City Utilities Water Superintendent) Brittany Paulus (Pine Valley Community Village Administrator), and Chad Williamson (Pine Valley Maintenance) provided input on subject. Motion by Couey second by Carrow to complete a new inspection of the water reservoir. Motion carried.

Reports - County Administrator Update: Administrator Clements noted the following:

- a brief review of July 2025 personnel updates
- 2026 budget development is underway

Discussion & Possible Action - Approval Of Changes To The Sick Leave, Vacation, And Wage Scale Sections Of The Handbook Of Personnel Policies And Work Rules Of Richland County: Administrator Clements reviewed the proposed changes to the sick leave, vacation, and wage scale sections of the Handbook of Personnel Policies and Work Rules of Richland County. Motion by Couey second by Manning to approve proposed changes to the sick leave, vacation, and wage scale sections of the Handbook of Personnel Policies and Work Rules of Richland County. Motion carried and item forwarded to full County Board for approval.

Discussion & Possible Action - Resolution Approving The 2026 Capital Improvement Plan: Administrator Clements and County Clerk Kalish reviewed the proposed 2026 Capital Improvement Plan. Motion by Gill second by Couey to approve the 2026 Capital Improvement Plan. Motion carried and item forwarded to full County Board for approval.

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Discussion & Possible Action - Resolution Approving Implementation Of An Employee Assistance Program: Administrator Clements reviewed the EAP proposal received from ERC. Motion by Couey second by Manning to accept the proposal for EAP services provided by ERC. Motion carried and item forwarded to full County Board for approval.

Discussion & Possible Action – Corporation Counsel Structure For 2026: Administrator Clements provided brief background on the provision of Corporation Counsel services in Richland County and proposed alternative ways for those services to be provided to the county. Discussion followed regarding the utilization of Corporation Counsel services within the county. Motion by Couey second by Williamson to approve an RFP for Corporation Counsel services. Motion carried.

Discussion & Possible Action - Approval Of Ordinance Entitled Payment With Coins Or Tainted Currency: County Treasurer Mott provided brief background on ordinance. Motion by Couey second by Carrow to approve ordinance entitled Payment with Coins or Tainted Money. Motion carried and ordinance forwarded to full County Board for approval.

Discussion & Possible Action - Approval Of Ordinance Entitled Underpayments And Overpayments: County Treasurer Mott provided brief background on ordinance. Motion by Woodhouse second by Turk to approve ordinance entitled Underpayment and Overpayments. Motion carried and ordinance forwarded to full County Board for approval.

Discussion & Possible Action – Dishonored Checks: County Treasurer Mott provided brief background on ordinance. Motion by Couey second by Manning to approve ordinance entitled Dishonored Checks. Motion carried and ordinance forwarded to full County Board for approval.

Discussion & Possible Action - Approval Of Delegation Of Authority Pursuant To Wisconsin State Statutes 48.09: Corporation Counsel Windle provided brief background on resolution relating to Wisconsin State Statutes 48.09. Motion by Turk second by Carrow to approve resolution approving the delegation of authority pursuant to Wisconsin State Statutes 48.09. Motion carried and item forwarded to full County Board for approval.

Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(F): Considering Financial, Medical, Social Or Personal Histories Or Disciplinary Data Of Specific Persons, Preliminary Consideration Of Specific Personnel Problems Or The Investigation Of Charges Against Specific Persons Except Where Par. (B) Applies Which, If Discussed In Public, Would Be Likely To Have A Substantial Adverse Effect Upon The Reputation Of Any Person Referred To In Such Histories Or Data, Or Involved In Such Problems Or Investigations AND 19.85(C): Considering Employment, Promotion, Compensation Or Performance Evaluation Data Of Any Public Employee Over Which The Governmental Body Has Jurisdiction Or Exercises Responsibility: Initial Review Of Grievances Against County Employee: Motion by Manning second by Gill to convene into Closed Session. Motion carried unanimously and the committee convened into Closed Session at 6:09 PM.

CLOSED SESSION

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Return To Open Session: Committee reconvened into Open Session at 7:09 PM.

Possible Action On Items From Closed Session: None.

Correspondence: None.

Future Agenda Items: None.

Adjourn: Motion by Manning second by Carrow to adjourn. Motion carried and meeting adjourned at 7:10 p.m.

A handwritten signature in black ink, appearing to read "Derek S. Kalish", with a long horizontal flourish extending to the right.

Derek S. Kalish
Richland County Clerk