

Richland County Executive & Finance Standing Committee

September 9, 2025

The Richland County Executive & Finance Standing Committee convened on September 9, 2025 in person and virtually at 5:00 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Williamson called the meeting to order at 5:00 PM.

Roll Call: County Clerk Kalish conducted roll call. Committee member(s) present: Steve Carrow, Randy Schoonover, Gary Manning, David Turk, Melvin “Bob” Frank, Steve Williamson, and Marc Couey. Committee member(s) absent: None.

Verification Of Open Meetings Law Compliance: County Clerk Kalish confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Manning second by Frank to approve agenda with item #18 to be discussed immediately following item #10 and item #15 removed. Motion carried and amended agenda declared approved.

Approval Of Minutes From The August 25, 2025 Meeting: Committee Chair Williamson asked if there were any corrections or amendments to the minutes from the August 25, 2025 meeting. Hearing none, Committee Chair Williamson declared the minutes from the August 25, 2025 meeting approved as published.

Public Comment: None.

Reports - County Administrator Update: Administrator Clements provided updates on the following items: accounts payable process, County Fair, Ambulance Service Director hiring process, and the implementation of the county’s EAP program. Administrator Clements also thanked the staff who assisted with the County Fair for their hard work and dedication.

Reports – Radio Tower Project Update: Administrator Clements provided brief update on the status of the radio tower project.

Discussion & Possible Action – 2026 Preliminary County Budget: Administrator Clements and County Clerk Kalish reviewed the preliminary 2026 County Budget.

Discussion & Possible Action - Initial Resolution Authorizing Not To Exceed \$1,085,000 General Obligation Promissory Notes For Capital Improvement Projects: Carol Wirth of Wisconsin Public Finance Professionals, LLC provided brief overview of the bonding process for the proposed 2026 short-term borrowing for capital improvement projects. Motion by Carrow second by Frank to approve initial resolution authorizing not to exceed \$1,085,000 General Obligation Promissory Notes for capital improvement projects. Motion carried and item forwarded to County Board for approval.

Discussion & Possible Action - Approval Of Scope Of Engagement With Quarles & Brady LLP For Issuance Of \$1,085,000 General Obligation Promissory Notes: Motion by Couey second by Manning to approve scope of engagement with Quarles & Brady, LLP for issuance of \$1,085,000 General Obligation Promissory Notes. Motion carried and item forwarded to County Board for approval.

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Discussion & Possible Action – Approval Of Change Order For The Radio Tower Project: Mike Day of True North Consulting provided brief background on events that led to the need for the change order. Motion by Frank second by Turk to approve change order in the amount of \$251,701.00 with additional figures to be provided before the County Board meeting. Motion carried and item forwarded to County Board for approval.

Discussion & Possible Action – Resolution Making Changes In How Ambulance Service Is Provided By The County: Administrator Clements provided brief background current MOU and proposed updates. Motion by Turk second by Frank to approve resolution making changes in how ambulance service is provided by the county. Discussion continued between members of the public and committee regarding call data and history, how municipalities will be notified of MOU changes and their ability to negotiate MOU terms, and rate setting. Motion carried and item forwarded to County Board for approval.

Discussion & Possible Action – Approval Of Symons Intergovernmental Agreement: Symons Director Mike Hardy provided brief overview of updated agreement. Motion by Couey second by Williamson so approve Symons Intergovernmental Agreement. Motion carried and item forwarded to County Board for approval.

Discussion & Possible Action – Approval Of Updates To The Pine Valley Addendum: Pine Valley Community Village Administrator Brittany Paulus reviewed proposed changes to the Pine Valley addendum. Motion by Couey second by Manning to approve updates to the Pine Valley addendum. Motion carried and item forwarded to County Board for approval.

Discussion & Possible Action – Approval Of New Private Pay Rates For Pine Valley: Pine Valley Community Village Administrator Brittany Paulus reviewed proposed new private pay rates. Motion by Couey second by Carrow to approve new private pay rates. Motion carried and item forwarded to County Board for approval.

Discussion & Possible Action - Approval Of Amendments To The Sheriff's Addendum To The Handbook Of Personnel Policies And Work Rules: Item removed from agenda.

Discussion & Possible Action - Resolution Authorizing The Revenue From The Sale Of Sheriff Vehicles To Be Placed In Fund 170 - New Sheriff's Car Fund: Administrator Clements provided brief background on resolution. Motion by Frank second by Turk to approve authorization of revenue from the sale of Sheriff Department vehicles to be placed in Fund 170. Motion carried and item forwarded to County Board for approval.

Discussion & Possible Action - Approval For The Transfer Of Funds From Fund 980 To Fund 320: Administrator Clements provided brief background on resolution. Motion by Carrow second by Frank to approve transfer of funds from Fund 980 to Fund 320. County Clerk Kalish noted he would look into the fund balance to ensure it is accurate.

Discussion & Possible Action – Approval Of Pregnant Workers Fairness Act Policy: Administrator Clements provided background on proposed policy. Motion by Turk second by Carrow to approve the Richland County Pregnant Workers Fairness Act Policy. Motion carried and item forwarded to County Board for approval.

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Discussion & Possible Action – Designation Of County Clerk To Serve As Backup County Administrator As Needed: Administrator Clements and County Clerk Kalish provided brief background on resolution. Motion by Manning second by Couey to approve designation of County Clerk as backup County Administrator as needed. Motion carried and item forwarded to County Board for approval.

Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(E): Deliberating Or Negotiating The Purchasing Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session - Potential Future Uses Of Campus Buildings: Motion by Carrow second by Schoonover to enter into Closed Session pursuant to Wis. Stat, Sec 19.85(E). Motion carried unanimously and committee convened into Closed Session at 6:42 PM.

Closed Session

Return To Open Session: Committee reconvened into Open Session at 7:10 PM.

Possible Action On Items From Closed Session: Motion by Turk second by Schoonover to address item discussed in Closed Session in Closed Session of the County Board at the September 2025 County Board meeting. Motion carried and item forwarded to County Board.

Set Future Meeting Date: Next meeting scheduled for 5 PM September 25, 2025.

Correspondence: None.

Future Agenda Items:

Discussion & Possible Action: 6-Month Performance Review Process For County Administrator

Adjourn: Motion by Manning second by Carrow to adjourn. Motion carried and meeting adjourned at 7:15 PM.



Derek S. Kalish
Richland County Clerk