

Richland County Executive & Finance Standing Committee

September 25, 2025

The Richland County Executive & Finance Standing Committee convened on September 25, 2025 in person and virtually at 5:07 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Supervisor Turk called the meeting to order at 5:07 PM.

Roll Call: County Clerk Kalish conducted roll call. Committee member(s) present: Steve Carrow, Randy Schoonover, Gary Manning, David Turk, and Melvin “Bob” Frank. Committee member(s) absent: Steve Williamson and Kerry Severson. Marc Couey joined after roll call.

Verification Of Open Meetings Law Compliance: County Clerk Kalish confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Manning second by Frank to approve agenda with item #10 removed. Motion carried and amended agenda declared approved.

Approval Of Minutes From The September 9, 2025 Meeting: Supervisor Turk asked if there were any corrections or amendments to the minutes from the September 9, 2025 meeting. Hearing none, Supervisor Turk declared the minutes from the September 9, 2025 meeting approved with date correction noted.

Public Comment: Gordon Palmer addressed the committee regarding agenda item # 7C, noted his history with the Joint Ambulance Committee, expressed concerns with the contract replacing the current MOU, and questioned Richland Township being billed for Pine Valley Community Village ambulance calls.

Reports - County Administrator Update: Administrator Clements provided updates on the following items: Tyler Time & Attendance implementation, open enrollment and additional employee benefits, job descriptions review, and noted those that attended the WCA Conference.

Reports – Radio Tower Project Update: Administrator Clements provided brief update on the status of the radio tower project and shared the steps taken to ensure that emergency responders are prepared for the changeover. Administrator Clements noted that actions taken by the county to fund the reprogramming of the radios. Discussion of project and communication between the various agencies followed.

Reports – Ambulance Services Contract: Administrator Clements and Attorney Windle briefly reviewed proposed contract. Attorney Windle noted that the new contract incorporated elements of the previous MOU but was modeled as a contract. Discussion of the municipal cost responsibility followed. Administrator Clements noted sustainability concerns with the ambulance service and Attorney Windle reminded the committee that the proposed contract is only for one year. No action taken on item.

Discussion & Possible Action – 2026 Preliminary County Budget: Administrator Clements and County Clerk Kalish reviewed the preliminary 2026 County Budget. County Clerk Kalish noted changes made from the preliminary version to proposed version of the 2026 budget. Motion by Frank second by Manning to move Proposed Budget to County Board for approval. Motion carried and item forwarded to County Board for approval.

Richland County
Executive & Finance Standing Committee

Discussion & Possible Action – 6-Month Performance Review Process For County Administrator:

Supervisor Schoonover noted his preference for an informal process given the review period is only for six months. Supervisor Carrow noted a desire for a two-way dialogue and Supervisor Turk noted a desire for inclusion of a self-assessment component. Attorney Windle suggested feedback from a department head and an elected official. Supervisor Frank noted a desire for feedback from more than one department head. Supervisor Turk noted he would work with Attorney Windle to solidify the process and review at the next Executive and Finance Standing Committee meeting.

Discussion & Possible Action – Approval Of Updates To Vacation Section Of The Ambulance Services Addendum: Removed from agenda.

Discussion & Possible Action – Approval Of Training Agreement For Ambulance Services:

Administrator Clements provided background information on training agreement. Motion by Carrow second by Frank to approve training agreement for the Ambulance Service. Motion carried and item forwarded to County Board for approval.

Correspondence: None.

Future Agenda Items:

Discussion & Possible Action: 6-Month Performance Review Process For County Administrator

Discussion & Possible Action: Ambulance Services Contract Billing

Adjourn: Motion by Manning second by Carrow to adjourn. Motion carried and meeting adjourned at 6:05 PM.



Derek S. Kalish
Richland County Clerk