



181 West Seminary St.
Richland Center, WI 53581
Telephone 608-647-2100

May 19, 2025

NOTICE OF MEETING

Amended Agenda

Please be advised that the Richland County Land Information Council will convene at 10:00 a.m., Thursday, May 22, 2025 in the **County Board Room** of the Richland County Courthouse 181 W. Seminary Street

Documents for the meeting can be found by clicking on this link:
<https://administrator.co.richland.wi.us/minutes/land-information-council/>

Webex Meeting link:

<https://richlandcounty.my.webex.com/richlandcounty.my/j.php?MTID=m336e7e5e2a7820220bec61ed00265219>

Agenda:

1. Call to order
2. Proof of notification
3. Agenda approval
4. Approve Minutes of the December 17, 2024 meeting
5. Review and Discuss 2024 grant amendment
6. Review 2025 grant
7. Discuss potential projects for the 2026 grant
8. Report on funds 23 and 24
9. Set next
10. Adjourn

CC: Julie Lins, Deb McCoy, Melvin Frank, Tina Marshall, John Heinen, Mike Jessen, Ashley Mott, Courthouse Bulletin Board, County Clerk, County Administrator, County Website



STATE OF WISCONSIN

DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Kathy Blumenfeld, Secretary
Dawn Vick, Division Administrator

Wisconsin Land Information Program 2024 Base Budget, Training & Education, and Strategic Initiative Grant Application

Complete this application form in order to receive 2024 Wisconsin Land Information Program (WLIP) grants, pursuant to Wisconsin Statute Section [16.967\(7\)](#) and Wisconsin Administrative Code, [Chapter Adm. 47](#).

Training & Education Grants may be used for the training and education of county employees for the design, development, and implementation of a land information system. Each county is eligible for a \$1,000 grant.

Strategic Initiative Grants are for the purposes of addressing statutory directives to create a statewide digital parcel map and to post certain parcel information online in the standard Searchable Format. Strategic Initiative grant funding is to be prioritized to achieve "benchmarks" for parcel quality and completeness. Each county is eligible for \$10,000 in 2024 Strategic Initiative grant funding.

There are four benchmarks for parcel data:

- Benchmark 1 – Parcel and Zoning Data Submission
- Benchmark 2 – Extended Parcel Attribute Set Submission
- Benchmark 3 – Completion of County Parcel Fabric
- Benchmark 4 – Completion and Integration of PLSS

Counties must prioritize their Strategic Initiative grant activities toward achieving the benchmarks in numerical order. The benchmarks are designed to complement and dovetail with the [county land information plan](#). A county may amend a plan with updates or revisions as appropriate. Instructions for amending a plan appear on the following page.

Base Budget Grants enable a county to develop, maintain, and operate a basic land information system and may be used for the implementation of the county's land information plan. Base Budget grants are only available to those counties with retained register of deeds document recording fees of less than \$100,000 in State FY 2023 (July 1, 2022–June 30, 2023). See the [grant eligibility table](#) on page 9 to confirm your county's eligibility.

Applications should be submitted by December 31, 2023 or earlier. Please submit the application by emailing a digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov. For questions, please contact the WLIP grant administrator at peter.herreid@wisconsin.gov or (608) 267-3369.

Grant application released	August 25, 2023
Grant application deadline	December 31, 2023
Grant activities eligible for reimbursement	Beginning January 1, 2024
Training & Education grants distributed	By February 28, 2024
Base Budget grants distributed	By April 30, 2024
Strategic Initiative grant distributed (upon successful data submittal for V10)	By July 31, 2024
Grant project completion deadline	December 31, 2025

How to Fill Out and Submit This Form:

- **DOWNLOAD THIS DOCUMENT & "FILE ► SAVE AS"** to save a local copy.
When saving, add your county name to the end, e.g.,
File name: 2024_WLIP_Grant_Application_LaCrosse.pdf
- **FILL OUT THE APPLICATION** – use [Adobe Reader](#) or Acrobat to fill in the application form electronically, by typing data into it. Do *not* fill out the form by hand. The instructions are numbered according to the question numbers on the application form and hyperlink to each corresponding question.
- **"FILE ► SAVE"** – to save as you go
- **ATTACH PAGES** – Attach addendum pages if applicable, or email as separate files
- **SUBMIT VIA EMAIL (WITH COUNTY NAME)** – Email a completed digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov by December 31, 2023. Email subject line should include the name of your county, e.g.,
Email Subject: 2024 WLIP Grant Application – Florence

Instructions for Amending Grant Projects

If the grant application is approved, DOA will enter into a grant agreement to fund the specific projects and activities as set forth in the grant application. If, after the grant agreement is executed, conditions or situations at the county change such that it is necessary to change a project's scope of work or timeline, the county should seek approval for an amendment.

Any proposed change to grant projects or activities must be described in an amended version of the county's grant application. Because Wisconsin Administrative Code, Chapter [Adm. 47.06\(3\)](#) requires grant projects be consistent with an approved county land information plan, in some cases, it may also be necessary for the county to amend its land information plan.

To amend grant projects or project activities. Complete a revised, amended version of the original grant application that describes the complete, updated set of project activities to be funded with the grant. Include:

- Change to project/project activities
- Updated dollar amount(s) for project costs
- Land information plan citations for the new project
- Original project/project activities that remain unaffected by the amendment (leave intact and unchanged from initial application)
- Add the word "Amended" to the file name
- Submit the amended application to the WLIP grant administrator. In an email, list the grant type and specific year of the grant for which amendment is requested

To make amendments to land information plan (so that the plan is consistent with the grant application).

There are two options for amending [county land information plans](#):

- a) Amend the land information plan immediately to include the project. Send the entire amended plan to the grant administrator. For amended plans, counties must include documentation of county land information council approval (e.g., meeting minutes or resolution).
- b) Send documentation of land information council approval of the project, and update the land information plan at the next convenient update opportunity. This could be the next regularly scheduled land information council meeting or during the land information plan update process in 2024. Plans for the three-year period covering 2025-2027 shall be authored according to uniform instructions available from DOA in the year 2024. By the end of 2024, all counties will need to update their land information plans, per state statute 59.72(3)(b).

To request an extension of a grant project deadline. If the county is unable to complete projects by the grant agreement deadline, you may request an extension by emailing the grant administrator. Include:

- The grant type and specific year of the grant
- Reason for extension
- Include the word "Extension"

Training & Education Grant Application Instructions

- TE_#1** County submitted a 2022-2024 land information plan to DOA? All counties updated their county land information plan in 2021 to meet s. 59.72(3)(b). Wisconsin Administrative Code, Chapter Adm. 47.06(3) requires that projects must be consistent with an approved county land information plan (also referred to as a county-wide land records modernization plan).
- TE_#2** Enter date of last county land information council meeting. According to s. 59.72(3m)(b), the county land information council shall review the priorities, needs, policies, and expenditures of a land information office and advise the county on matters affecting the land information office. The land information council must have met within the last 12 months for the county to be eligible for a WLIP grant.
- TE_#3** LIO subscribed to the land information listserv? Applicants must subscribe to the [WLIP's e-mail listserv](mailto:doa-landinfo@lists.wi.gov), doa-landinfo@lists.wi.gov.
- TE_#4** County's Retained Fee/Grant Report for 2022 submitted? According to s. 59.72(2)(b), a county must submit an annual report to DOA on WLIP retained fee and grant spending. All counties submitted a [Retained Fee/Grant Report](#) for 2022.
- TE_#5** Training & Education Award Eligible. The amount of \$1,000 is available to each county for 2024 Training & Education grants.
- TE_#6** Training & Education Award Amount Requested. Enter the amount requested (up to \$1,000).
- TE_#7** Brief Description of Intended Expenditures for Training & Education Grant. Provide information on plans to utilize the Training & Education grant funding. Aim for less than 1,800 characters. The font size will shrink as you type, becoming smaller to accommodate more text.
- TE_#8** Statement and Authorization of Land Information Officer. Land information officer name (typed) and date are required. Do not sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov.

Strategic Initiative Grant Application Instructions

- SI_#1** Strategic Initiative Award Eligible. The amount of \$10,000 is available to each county for 2024 Strategic Initiative grants.
- SI_#2** Strategic Initiative Award Amount Requested. Enter the amount requested (up to \$10,000).
- SI_#3** Will the county use 2024 Strategic Initiative Funding to work toward Benchmark 1 and 2 in the Searchable Format in the first quarter of 2024? Indicate whether the county will use grant funding to work toward Benchmark 1 and Benchmark 2 in the Searchable Format. The county must meet the Searchable Format standard for the Version 10 Statewide Parcel Map Database Project (V10) data submittal, using grant funds to do so if necessary. V10 data submittals will be due March 31, 2024.

Figure 1 on the following page summarizes the benchmarks. For Benchmark 1 and 2 specifications, see the [Submission Documentation](#). Note that the Submission Documentation may be tweaked for V10, with an effort to clarify and be consistent with previous versions of the Submission Documentation.

Searchable Format. In the Searchable Format, the county data submittal is ready for immediate aggregation into the statewide parcel layer. The county performs all data cleanup and standardization before submitting data. Data exactly matches the Searchable Format standard. The Searchable Format is defined in detail in the [Submission Documentation](#).



Figure 1. Summary of 2024 benchmarks. The Searchable Format for Benchmarks 1 & 2 and other data submission requirements are detailed in the Submission Documentation.

Strategic Initiative Grant Application Instructions (Continued)

SI_#4 Will the county use 2024 Strategic Initiative Funding to work toward and/or maintain the Searchable Format for **V11** or **V12**? 2024 projects have a completion deadline of December 31, 2025—which means that Strategic Initiative grant projects can span two whole calendar years. The projected data submission deadline for V11 is March 31, 2025. Indicate whether the county will use 2024 Strategic Initiative grant funding to work toward and/or maintain the Searchable Format for V11 or V12.

SI_#5 Benchmark 1 and 2 Land Information Plan Citations. Provide only if you answered “Yes” to SI_#3 and/or SI_#4 above. List the corresponding citation (Page numbers) from the county’s land information plan for the *Project Plan to Achieve the Searchable Format for Benchmarks 1 & 2*.

LIO certification upon data submission. Land information officers will be required to certify that data meets the standards for Benchmark 1 and 2 upon submission of data for V10. Counties will certify their own level of attribute completeness relative to an *element occurrence standard*. This means that if an element (such as a property address, a total assessed value, total property tax value, etc.) actually occurs for a given parcel, then this element should be included in the submitted dataset. This also means that there may be justifiable omissions from the submitted dataset. Examples might be missing tax data for tax exempt properties, no address when no structure is present on a property, etc. Data elements must be included only if they actually occur.

SI_#6 Benchmark 1 and 2 Project Activities and Costs. For Benchmark 1 and 2, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit. Type a concise description for each itemized cost, beginning with row1, column1. Enter dollar amount in column2 of row1. Then proceed to row2. The font size will shrink as you type, becoming smaller to accommodate more text. Aim for less than 40 characters per line.

Note on staff funding. The county may either utilize the expertise of existing county staff or hire contractors from the private sector as part of Strategic Initiative grant expenses. As long as county staff activities funded by the Strategic Initiative grant are for the purposes specified in the grant application, it is acceptable to use grant funds to reimburse county or municipal staff. However, *staff time must be broken down* into specific project activities under one or more Strategic Initiative benchmarks.

SI_#7 Benchmark 1 and 2 Total Costs. Maximum value is \$10,000. The “Total Costs” boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include *only* Strategic Initiative funds in total costs, which may *not* exceed \$10,000 on this application form.

SI_#8 Will the county perform data cleanup and standardization tasks in order to meet the Searchable Format standard before submitting data for the **V10 call** for data by March 31, 2024? Indicate whether the county will perform data cleanup and standardization tasks before submitting data for V10 by March 31, 2024. Counties must meet the Searchable Format standard for the V10 data submittal and into the foreseeable future, using grant funds to do so if necessary. This also entails submitting data that exactly matches the schema specifications for the Searchable Format, as detailed in the *Submission Documentation*. See SI_#3 above.

SI_#9 If you answered “No” to SI_#8 above, briefly describe how you will address any deficiencies in order to meet the Searchable Format standard, explain why the deficiencies cannot be rectified by the V10 call for data, and how they will be addressed. Aim for less than 1,800 characters. The font size will shrink as you type more text.

SI_#10 Is your county’s digital parcel fabric complete (including incorporated areas)? Give estimated year of completion (YYYY) if applicable. Note that there may exist within some counties certain areas that do not require detailed parcel mapping, such as state forests. These areas can be treated as a single large parcel as long as they are designated as such in the submitted dataset (however, this exception does *not* apply to municipalities).

SI_#11 Will county use 2024 Strategic Initiative funding to work toward Benchmark 3? If the county’s digital parcel fabric is incomplete, indicate whether county will use Strategic Initiative grant funds to work toward completion.

SI_#12 Benchmark 3 Land Information Plan Citations. If a county has an incomplete digital parcel fabric, list the corresponding citation (Page numbers) from the county’s land information plan for the *Project Plan for Parcel Completion*.

PLSS first approach. Some counties have a plan in place to complete PLSS remonumentation before completing the parcel fabric in a given area. Counties have the option of adopting a “PLSS first approach,” in which PLSS should be prioritized for areas not covered by the parcel fabric. If selecting a PLSS first approach, note this in the *Project Plan for PLSS*, described in SI_#18 below.

SI_#13 Benchmark 3 Project Activities and Costs. For Benchmark 3, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit.

SI_#14 Benchmark 3 Total Costs. Maximum value is \$10,000. The "Total Costs" boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include only Strategic Initiative funds in total costs, which may not exceed \$10,000 on this application form.

SI_#15 Is your county's PLSS network complete and integrated into digital parcel layer? This includes: rediscovery of PLSS corner monuments and physical remonumentation of corners without existing monuments; establishing accurate coordinates on these corners based on a modern datum; posting tie sheets online for these corners; and integrating all county PLSS corners into the county parcel fabric. Give estimated year of completion (YYYY) if applicable.

PLSS integration. Integration means the optimization of the geospatial accuracy of the digital parcel layer which improves the accuracy of where parcel boundary lines are represented on the digital parcel map. In cases where the result would be a materially significant improvement to the geospatial accuracy of the digital parcel layer, parcels have been tied to and, if necessary, adjusted geometrically to the inputted PLSS coordinates. This definition does not imply a restriction on a county's options for integration, whether it is snapping parcel boundary lines to PLSS corner coordinates one corner at a time, entirely redrawing parcel boundaries one survey township at a time, or another chosen approach. (For example, "rubber sheeting" is not required.)

SI_#16 Benchmark 4 waiver request to acquire lidar or aerial imagery. Strategic Initiative funds for 2024 are intended to be used for the purposes of parcel dataset development. However, it may be possible to use Strategic Initiative funds for LiDAR and/or aerial imagery, subject to the following conditions: First, a county would need to use the funds to meet parcel Benchmarks 1-3. Then, if a county has remaining Strategic Initiative grant funding, it may expend it on LiDAR and/or aerial imagery, *before* Benchmark 4 (Completion and Integration of PLSS).

SI_#17 Will county use 2024 Strategic Initiative funding to work toward Benchmark 4 (Completion and Integration of PLSS)? Indicate whether Strategic Initiative grant funds will be used to make progress toward Benchmark 4.

PLSS data submission. All counties may be required to submit a digital copy of all county PLSS corner coordinates values for inclusion in the State Cartographer's Office online [SurveyControlFinder](#), and any other DOA-sanctioned statewide effort to collect PLSS datasets. At a minimum, all PLSS corner coordinate values established using Strategic Initiative funds should be tagged with their appropriate accuracy class (Survey grade, Sub-meter, or Approximate).

SI_#18 Benchmark 4 Land Information Plan Citations. If a county has not achieved satisfactory completion and integration of its PLSS framework, list the corresponding citation (Page numbers) from the county's land information plan for the *Project Plan for PLSS*.

Project Plan for PLSS. If the county has not achieved a complete and integrated PLSS framework, the county must have a project *within the county land information plan* that outlines:

1. Planned approach for remonumenting, rediscovering, and establishing survey grade coordinates for PLSS corners, and integrating corners into the parcel fabric. Due to cost, accessibility, or land ownership, lower-quality coordinates may be substituted. However, lower grade coordinates should be the exception, rather than the rule. In addition, counties may, but are not required to, use Strategic Initiative grant funds to upgrade their PLSS from a NAD27 coordinate system to a more current datum.
2. Current status of PLSS data in the county including a tally of the total number of corners, their remonumentation status, and their coordinate status (accuracy class) if known. Accuracy classes include Survey grade, Sub-meter, and Approximate.
 - **Survey grade** – Coordinates collected under the direction of a professional land surveyor, in a coordinate system allowed by s. 236.18(2), and obtained by means, methods and equipment capable of repeatable 2 centimeter or better precision.
 - **Sub-meter** – Accuracies of 1 meter or better
 - **Approximate** – Accuracies of within 5 meters or to coordinates derived from public records and other relevant information.
3. Goals for the funding period, including the number of corners to be remonumented and/or rediscovered, the number to have new coordinates established, the accuracy class for these new coordinates, and the way in which these points will be integrated into the parcel fabric.
4. Documentation for any missing corner data as discussed below.
5. Efforts to collaborate with neighboring counties.

SI_#19 Benchmark 4 Project Activities and Costs. For Benchmark 4, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit.

SI_#20 Benchmark 4 Total Costs. Maximum value is \$10,000. The “Total Costs” boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include only Strategic Initiative funds in total costs, which may not exceed \$10,000 on this application form.

SI_#21 Other County-Level Strategic Initiative Projects. Applies only to situations in which a county has already met Benchmarks 1, 2, 3, and 4 (or 1-3 with LiDAR/aerial imagery waiver). Specifically, this entails:

- Benchmarks 1 and 2 – Parcel and zoning data with extended parcel attributes will be submitted by March 31, 2024 for the V10 call for data exactly matching the Searchable Format standard
- Benchmark 3 – The county’s digital parcel fabric is complete
- Benchmark 4 – PLSS framework has reached a level of satisfactory completion and integration, which is documented in the “PLSS” Foundational Element layer status section of the county land information plan (with the exception of LiDAR/aerial imagery waiver counties described in SI_#16)

County-Level Strategic Initiative project(s). If a county has already met Benchmarks 1, 2, 3, and 4 (or 1-3 with LiDAR/aerial imagery waiver), it will still remain eligible for \$10k in 2024 Strategic Initiative grant funding. Such a county may use the Strategic Initiative funding for a project as listed *within the county land information plan*. For example, another Strategic Initiative project might be to complete or comprehensively update another Foundational Element layer—such as LiDAR, orthoimagery, address points, street centerlines, land use, zoning, or administrative boundaries. For the expanded list of Foundational Elements, see the 2021 *Uniform Instructions for Preparing County Land Information Plans*.

Strategic Initiative funding exclusions. Strategic Initiative grant funding may *not* be used for renewing annual software vendor contracts, ongoing operational costs, or maintenance of existing layers. (However, WLIP Base Budget grant funds may be used for these expenses, as well as retained fees.)

SI_#22 Estimated amount of \$10,000 to be left after applying any costs to achieve Benchmarks 1-4 (or 1-3 for LiDAR/aerial imagery/waiver counties). Enter zero or “More than zero” and dollar amount.

Addendum. If “More than zero” is selected, use the *2024 WLIP Grant Application Addendum* to document the projects the county will use the Strategic Initiative funding for. You may attach as many grant application addendum pages as necessary. Addendum pages are available at doa.wi.gov/WLIP.

LiDAR/aerial imagery waiver counties should also use the addendum to document the LiDAR/aerial imagery project you will use the Strategic Initiative funding for. Others should leave blank if not applicable.

SI_#23 TOTAL ALL STRATEGIC INITIATIVE GRANT PROJECTS. Total should *not* exceed \$10,000—the Strategic Initiative Award Eligible amount. Include costs for addendum projects in Strategic Initiative total if applicable. If the county anticipates spending more than \$10,000 of Strategic Initiative funds on a project, this can be noted elsewhere, such as the county land information plan.

SI_#24 Statement and Authorization of Land Information Officer. LIO name (typed) and date are required. Do *not* sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov.

Base Budget Grant Application Instructions

- BB_#1** Base Budget Award Eligible. The amount your county is eligible for 2024 Base Budget grant. Refer to the grant eligibility table on [page 9](#) for amount. If your county is not eligible, *leave blank* the Base Budget application pages.
- BB_#2** Base Budget Award Amount Requested. Enter the amount requested. The amount of funds requested/dispensed may not exceed your county's eligible amount from the [grant eligibility table](#) on page 9.
- BB_#3** Base Budget Grant Project Title. Provide a title for the Base Budget project your county plans to undertake that accurately but concisely describes the project.
- BB_#4** Land Information Spending Category. Select the project activity area (spending category) covered by the Base Budget project title. Refer to [Chapter Adm. 47.03](#) for eligible projects and activities.

Projects must fall under one of the following categories:

- Digital parcel mapping
- PLSS remonumentation
- Other parcel work (e.g., ROD indexing)
- LiDAR
- Orthoimagery
- Address Points
- Street Centerlines
- Software
- Hardware
- Website Development/Hosting Services
- Administrative Activities and Management
- Training and Education
- Other (specify) – **Do not select "Other" as a Base Budget spending category unless the project genuinely does not fit into one of the categories above*

Note on staff funding. If the county intends to fund either in-house staff or third-party contractors with Base Budget grant funds, the work of these staff persons must be broken down into one or more of the categories above. In other words, while staff expenses or salary are eligible expenses, *it is not correct to list "staff expenses" or "salary" as a project activity area*. Instead, break down the staff expenses into one or more of the categories above.

Also, note that state statute 59.72(2)(b) requires counties to report on grant expenditures (as well as retained fee expenditures) in each of the land information spending categories above in a [Retained Fee/Grant Report](#) by June 30th of each year.

- BB_#5** Land Information Plan Citations. For each project, list the corresponding citation (page numbers) from the county's plan. All proposed grant activities must reflect goals and objectives contained in the county's land information plan.
- BB_#6** Project Activities and Costs. For each project, provide costs for the project to be paid with WLIP grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit. Type a concise description for each itemized cost, beginning with row1, column1. Enter dollar amount in column2 of row1. Then proceed to row2. The font size will shrink as you type, becoming smaller to accommodate more text. Aim for less than 40 characters per line.
- BB_#7** Base Budget Project Total. The "Base Budget Project Total" boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes.
- BB_#8-#22** Fill out questions 8-12, 13-17, and 18-22 only if your county has *multiple* Base Budget projects. Counties with more than four Base Budget projects should attach additional pages of the [WLIP 2024 Grant Application Addendum](#). You may attach as many addendum pages as necessary or email them as separate files. Addendum pages are available at doa.wi.gov/WLIP.
- BB_#23** TOTAL ALL BASE BUDGET PROJECT COSTS. Total should not exceed Base Budget Award Eligible amount shown in BB_#1. Include costs for Base Budget addendum projects in Base Budget total if applicable.
- BB_#24** Statement and Authorization of Land Information Officer. Land information officer name (typed) and date are required. Do not sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov.

2024 Grant Eligibility Table

	State FY23 Retained Fees (July 2022-June 2023)	BB Grant Eligibility (\$100k – FY23 Retained Fees)	Strategic Initiative Grant Eligibility	Training & Education Grant Eligibility	Total Grant Eligibility Amount
Adams	53,320	46,680	10,000	1,000	57,680
Ashland	22,928	77,072	10,000	1,000	88,072
Barron	59,248	40,752	10,000	1,000	51,752
Bayfield	33,648	66,352	10,000	1,000	77,352
Brown	236,656	NA	10,000	1,000	11,000
Buffalo	20,824	79,176	10,000	1,000	90,176
Burnett	38,048	61,952	10,000	1,000	72,952
Calumet	52,136	47,864	10,000	1,000	58,864
Chippewa	72,648	27,352	10,000	1,000	38,352
Clark	41,856	58,144	10,000	1,000	69,144
Columbia	73,912	26,088	10,000	1,000	37,088
Crawford	20,608	79,392	10,000	1,000	90,392
Dane	519,384	NA	10,000	1,000	11,000
Dodge	88,240	11,760	10,000	1,000	22,760
Door	60,592	39,408	10,000	1,000	50,408
Douglas	50,984	49,016	10,000	1,000	60,016
Dunn	44,160	55,840	10,000	1,000	66,840
Eau Claire	92,720	7,280	10,000	1,000	18,280
Florence	11,464	88,536	10,000	1,000	99,536
Fond du Lac	102,632	NA	10,000	1,000	11,000
Forest	21,264	78,736	10,000	1,000	89,736
Grant	51,416	48,584	10,000	1,000	59,584
Green	45,784	54,216	10,000	1,000	65,216
Green Lake	27,160	72,840	10,000	1,000	83,840
Iowa	32,216	67,784	10,000	1,000	78,784
Iron	15,192	84,808	10,000	1,000	95,808
Jackson	29,568	70,432	10,000	1,000	81,432
Jefferson	86,384	13,616	10,000	1,000	24,616
Juneau	41,752	58,248	10,000	1,000	69,248
Kenosha	140,784	NA	10,000	1,000	11,000
Kewaunee	23,552	76,448	10,000	1,000	87,448
La Crosse	108,456	NA	10,000	1,000	11,000
Lafayette	23,808	76,192	10,000	1,000	87,192
Langlade	34,760	65,240	10,000	1,000	76,240
Lincoln	41,552	58,448	10,000	1,000	69,448
Manitowoc	84,104	15,896	10,000	1,000	26,896
Marathon	150,696	NA	10,000	1,000	11,000
Marinette	70,456	29,544	10,000	1,000	40,544
Marquette	26,928	73,072	10,000	1,000	84,072
Menominee	3,584	96,416	10,000	1,000	107,416
Milwaukee	697,048	NA	10,000	1,000	11,000
Monroe	48,984	51,016	10,000	1,000	62,016
Oconto	58,504	41,496	10,000	1,000	52,496
Oneida	73,120	26,880	10,000	1,000	37,880
Outagamie	178,112	NA	10,000	1,000	11,000
Ozaukee	89,840	10,160	10,000	1,000	21,160
Pepin	10,760	89,240	10,000	1,000	100,240
Pierce	42,960	57,040	10,000	1,000	68,040
Polk	68,288	31,712	10,000	1,000	42,712
Portage	66,880	33,120	10,000	1,000	44,120
Price	28,696	71,304	10,000	1,000	82,304
Racine	195,544	NA	10,000	1,000	11,000
Richland	22,840	77,160	10,000	1,000	88,160
Rock	172,528	NA	10,000	1,000	11,000
Rusk	25,696	74,304	10,000	1,000	85,304
Sauk	108,960	NA	10,000	1,000	11,000
Sawyer	42,064	57,936	10,000	1,000	68,936
Shawano	58,960	41,040	10,000	1,000	52,040
Sheboygan	110,896	NA	10,000	1,000	11,000
St. Croix	104,760	NA	10,000	1,000	11,000
Taylor	28,416	71,584	10,000	1,000	82,584
Trempealeau	35,520	64,480	10,000	1,000	75,480
Vernon	37,072	62,928	10,000	1,000	73,928
Vilas	57,808	42,192	10,000	1,000	53,192
Walworth	130,416	NA	10,000	1,000	11,000
Washburn	32,768	67,232	10,000	1,000	78,232
Washington	135,824	NA	10,000	1,000	11,000
Waukesha	398,008	NA	10,000	1,000	11,000
Waupaca	64,048	35,952	10,000	1,000	46,952
Waushara	40,160	59,840	10,000	1,000	70,840
Winnebago	162,440	NA	10,000	1,000	11,000
Wood	82,296	17,704	10,000	1,000	28,704
Total	6,165,640	2,987,504	720,000	72,000	3,779,504



2024 WLIP Training & Education Grant Application

County:

1. County submitted a 2022-2024 land information plan to DOA ☒ Yes ☐ No

2. Enter date of last county land information council meeting (mm/dd/yyyy) ►

3. LIO subscribed to the land information listserv ☒ Yes ☐ No

4. County's *Retained Fee/Grant Report* for 2022 submitted ☒ Yes ☐ No

5. Training & Education Award Eligible \$ 1,000.00

6. Training & Education Award Amount Requested \$

7. Brief Description of Intended Expenditures for Training & Education Grant

Richland County will utilize the training and education grant to send staff to relevant conferences, training or workshops that are related to the land information program.

Richland County has a new Property Lister, Office Systems Technician, and Assistant Zoning Administrator.

The current Real Property Lister has been with the County for a little over a year. In the near future they will be mapping splits which will require some training.

8. **Statement and Authorization of Land Information Officer**

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Training & Education grant projects must be completed by December 31, 2025.

LIO Name (typed)

Date (mm/dd/yyyy)



2024 WLIP Strategic Initiative Grant Application

County:

1. Strategic Initiative Award Eligible **\$ 10,000.00**

2. Strategic Initiative Award Amount Requested **\$**

BENCHMARK 1 & BENCHMARK 2

3. The county must meet Benchmark 1 and Benchmark 2 for the V10 call for data by March 31, 2024 in the Searchable Format. Will the county use 2024 Strategic Initiative funding to work toward the Searchable Format for **V10** Benchmark 1 and 2 in the first quarter of 2024?

☒ Yes

☐ No

4. Will the county use 2024 Strategic Initiative Funding to work toward and/or maintain the Searchable Format for **V11** or **V12**?

☒ Yes

☐ No

5. Benchmark 1 and 2 Land Information Plan Citations for *Project Plan to Achieve Searchable Format for Benchmarks 1 & 2* – Page numbers (If answered "No" to #3-4 above, skip down to #8 below.)

6. Benchmark 1 and 2 Project Activities ▼ Costs ▼

Maintain Parcel Data	10,000.00		
		7. Benchmark 1 and 2 Total Costs ▶	10,000.00

8. Will the county perform data cleanup and standardization tasks in order to meet the Searchable Format standard before submitting data for the **V10** call for data by March 31, 2024?

☒ Yes ▶ Skip down to #10 below

☐ NA – Not applicable because no deficiencies ▶ Skip down to #10 below

☐ No

9. If you answered "No" to SI_#8 above, briefly describe how you will address any deficiencies in order to meet the Searchable Format standard, explain why the deficiencies cannot be rectified by the V10 call for data, and how they will be addressed:

BENCHMARK 3

10. Is your county's digital parcel fabric complete (including incorporated areas)?

☒ Yes, parcel fabric complete

☐ No, county needs to work toward Benchmark 3 ▶ Estimated year of completion ▶

11. Will county use 2024 Strategic Initiative funding to work toward Benchmark 3 (Completion of County Parcel Fabric)?

☒ Yes

☐ No ▶ Skip down to #15 below

12. Benchmark 3 Land Information Plan Citations for [Project Plan for Parcel Completion](#) – Page numbers

--

13. **Benchmark 3 Project Activities** ▼

Costs ▼

		14. Benchmark 3 Total Costs ▶	0.00

BENCHMARK 4

15. Is your county's PLSS framework complete and integrated into digital parcel layer?

☒ Yes, PLSS network complete and integrated (according to the definition of integration on [page 6](#))

☐ No, county needs to work toward Benchmark 4 ▶ Estimated year of completion ▶

16. Benchmark 4 waiver request – Check the waiver box below if you wish to request a waiver from Benchmark 4 in favor of LiDAR and/or Aerial Imagery costs

☒ No / Not Applicable

☐ Yes, waiver requested in favor of **LiDAR** project ▶ Fill out [2024 WLIP Grant Application Addendum](#)

☐ Yes, waiver requested in favor of **Imagery** project ▶ Fill out [2024 WLIP Grant Application Addendum](#)

17. Will county use 2024 Strategic Initiative funding to work toward Benchmark 4 (Completion and Integration of PLSS)?

☐ Yes

☒ No ▶ Skip down to #21 below

18. Benchmark 4 Land Information Plan Citations for [Project Plan for PLSS](#) – Page numbers

--

19. **Benchmark 4 Project Activities** ▼

Costs ▼

		20. Benchmark 4 Total Costs ▶	0.00

OTHER COUNTY-LEVEL STRATEGIC INITIATIVE PROJECTS

21. County anticipates meeting Benchmarks 1-4 (or 1-3 with LiDAR/aerial imagery waiver) **and** foresees having some of the \$10k Strategic Initiative funding "leftover"?

☐ Yes

☒ No

22. Estimated amount of \$10k to be left after applying any costs to achieve Benchmarks 1-4 (or 1-3 for LiDAR/aerial imagery waiver counties)

☒ Zero

☐ More than zero ▶ Specify amount ▶ \$

If "More than zero" is selected, use the [2024 WLIP Grant Application Addendum](#) to describe the projects you will use the Strategic Initiative funding for.

23. TOTAL ALL STRATEGIC INITIATIVE PROJECTS (should equal \leq \$10,000.00) ▶ \$

10,000.00

24. Statement and Authorization of Land Information Officer

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Strategic Initiative grant projects must be completed by December 31, 2025.

LIO Name (typed)

Date (mm/dd/yyyy)



2024 WLIP Base Budget Grant Application

County:

1. Base Budget Award Eligible (from [grant eligibility table](#) on page 9) **\$ 77,160.00**

2. Base Budget Award Amount Requested **\$ 77,160.00**

3. **Base Budget Grant Project Title 1**

4. Land Information Spending Category:

5. Land Information Plan Citations – Page numbers

6. **Project Activities ▼**

Costs ▼

Orthoimagery	68,913.00		
		7. Base Budget Project 1 Total ▶	68,913.00

8. **Base Budget Grant Project Title 2**

9. Land Information Spending Category:

10. Land Information Plan Citations – Page numbers

11. **Project Activities ▼**

Costs ▼

Digital Parcel Mapping	8,247.00		
		12. Base Budget Project 2 Total ▶	8,247.00

13. Base Budget Grant Project Title 3

14. Land Information Spending Category: Click arrow at right to select from drop-down list

15. Land Information Plan Citations – Page numbers

16. Project Activities ▼

Costs ▼

		17. Base Budget Project 3 Total ▶	0.00

18. Base Budget Grant Project Title 4

19. Land Information Spending Category: Click arrow at right to select from drop-down list

20. Land Information Plan Citations – Page numbers

21. Project Activities ▼

Costs ▼

		22. Base Budget Project 4 Total ▶	0.00

23. TOTAL ALL BASE BUDGET PROJECT COSTS (not to exceed BB_#1) ▶

\$

24. Statement and Authorization of Land Information Officer

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Base Budget grant projects must be completed by December 31, 2025.

LIO Name (typed) Cheryl Dull

Date (mm/dd/yyyy)

2024 WLIP Grant Application Addendum

County:

Select Addendum Type:

- ☐ Base Budget Project(s)
- ☐ Other county Strategic Initiative Project(s)
- ☐ LiDAR project – enabled by waiver from Benchmark 4
- ☐ Aerial Imagery project – enabled by waiver from Benchmark 4

1. Project Title 1

2. Land Information Spending Category:

3. Land Information Plan Citations – Page numbers

4. Addendum Project 1 Activities ▼ Costs ▼

		5. Addendum Project 1 Total ▶	0.00

6. Project Title 2

7. Land Information Spending Category:

8. Land Information Plan Citations – Page numbers

9. Addendum Project 2 Activities ▼ Costs ▼

		10. Addendum Project 2 Total ▶	0.00

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself

2024 WLIP Grant Application Addendum II

County:

Select Addendum Type:

- ☐ Base Budget Project(s)
☐ Other county Strategic Initiative Project(s)
☐ LiDAR project – enabled by waiver from Benchmark 4
☐ Aerial Imagery project – enabled by waiver from Benchmark 4

1. **Project Title 3**

2. Land Information Spending Category: Administrative activities and management

3. Land Information Plan Citations – Page numbers

4. Addendum Project 3 Activities ▼

Costs ▼

5. Addendum Project 3 Total ▶			0.00

6. **Project Title 4**

7. Land Information Spending Category: Click arrow at right to select from drop-down list

8. Land Information Plan Citations – Page numbers

9. Addendum Project 4 Activities ▼

Costs ▼

10. Addendum Project 4 Total ▶			0.00

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself

2024 WLIP Grant Application Addendum III

County:

Select Addendum Type:

- ☐ Base Budget Project(s)
☐ Other county Strategic Initiative Project(s)
☐ LiDAR project – enabled by waiver from Benchmark 4
☐ Aerial Imagery project – enabled by waiver from Benchmark 4

1. **Project Title 5**

2. Land Information Spending Category: Click arrow at right to select from drop-down list

3. Land Information Plan Citations – Page numbers

4. Addendum Project 5 Activities ▼ Costs ▼

		5. Addendum Project 5 Total ▶	0.00

6. **Project Title 6**

7. Land Information Spending Category: Click arrow at right to select from drop-down list

8. Land Information Plan Citations – Page numbers

9. Addendum Project 6 Activities ▼ Costs ▼

		10. Addendum Project 6 Total ▶	0.00

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself

LiDar products cost estimates

Standard	\$ 32,800.00
Conservation	\$ 69,900.00
Lidar online	\$ 9,750.00
	\$ 112,450.00

Paying for LiDar Enhancements

\$112,450.00	Lidar costs
-\$33,613.00	2024 grant
-\$38,710.00	2025 grant
\$40,127.00	Total from retained

	Original			Amended		
2024 Grant Amounts	Strategic grant	Base Budget Grant	Total	Strategic grant	Base Budget Grant	Total
Parcel Mapping	\$ 10,000.00	\$ 8,247.00	\$18,247.00	10,000.00	33,547.00	43,547.00
Orthoimagery		\$ 68,913.00	\$68,913.00	-	-	-
Software		-	-		10,000.00	10,000.00
Lidar		-	-		33,613.00	33,613.00
		77,160.00	\$87,160.00		77,160.00	87,160.00

2025 Grant amounts	Strategic Grant	Base Budget	Total
Parcel Mapping	\$ 20,000.00	\$ 24,158.00	\$44,158.00
Software/Hardware		\$ 10,000.00	\$10,000.00
Lidar Enhancements		\$ 38,710.00	\$38,710.00
Dam shadows		\$ 5,500.00	\$5,500.00
		\$ 78,368.00	\$98,368.00



STATE OF WISCONSIN

DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Kathy Blumenfeld, Secretary
Dawn Vick, Division Administrator

Wisconsin Land Information Program 2025 Base Budget, Training & Education, and Strategic Initiative Grant Application

Complete this application form in order to receive 2025 Wisconsin Land Information Program (WLIP) grants, pursuant to Wisconsin Statute Section 16.967(7) and Wisconsin Administrative Code, Chapter Adm. 47.

Training & Education Grants may be used for the training and education of county employees for the design, development, and implementation of a land information system. Each county is eligible for a \$1,000 grant.

Strategic Initiative Grants are for the purposes of addressing statutory directives to create a statewide digital parcel map and to post certain parcel information online in the standard Searchable Format. Strategic Initiative grant funding is to be prioritized to achieve “benchmarks” for parcel quality and completeness. Each county is eligible for \$20,000 in 2025 Strategic Initiative grant funding.

There are four benchmarks for parcel data:

- Benchmark 1 – Parcel and Zoning Data Submission
- Benchmark 2 – Extended Parcel Attribute Set Submission
- Benchmark 3 – Completion of County Parcel Fabric
- Benchmark 4 – Completion and Integration of PLSS

Counties must prioritize their Strategic Initiative grant activities toward achieving the benchmarks in numerical order. The benchmarks are designed to complement and dovetail with the county land information plan. A county may amend a plan with updates or revisions as appropriate. Instructions for amending a plan appear on the following page.

Base Budget Grants enable a county to develop, maintain, and operate a basic land information system and may be used for the implementation of the county’s land information plan. Base Budget grants are only available to those counties with retained register of deeds document recording fees of less than \$100,000 in State FY 2024 (July 1, 2023–June 30, 2024). See the grant eligibility table on page 8 to confirm your county’s eligibility.

Applications should be submitted by December 31, 2024 or earlier. Please submit the application by emailing a digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov. For questions, please contact the WLIP grant administrator at peter.herreid@wisconsin.gov or (608) 267-3369.

Grant application released	August 19, 2024
Grant application deadline	December 31, 2024
Grant activities eligible for reimbursement	Beginning January 1, 2025
Training & Education grants distributed	By February 28, 2025
Base Budget grants distributed	By May 31, 2025
Strategic Initiative grant distributed (upon successful data submittal for V11)	By July 31, 2025
Grant project completion deadline	December 31, 2026

How to Fill Out and Submit This Form:

- **DOWNLOAD THIS DOCUMENT & "FILE ► SAVE AS"** to save a local copy.
When saving, add your county name to the end, e.g.,
File name: 2025_WLIP_Grant_Application_StCroix.pdf
- **FILL OUT THE APPLICATION** – use Adobe Reader or Acrobat to fill in the application form electronically, by typing data into it. Do *not* fill out the form by hand. The instructions are numbered according to the question numbers on the application form and hyperlink to each corresponding question.
- **"FILE ► SAVE"** – to save as you go
- **ATTACH PAGES** – Attach addendum pages if applicable, or email as separate files
- **SUBMIT VIA EMAIL (WITH COUNTY NAME)** – Email a completed digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov by December 31, 2024. Email subject line should include the name of your county, e.g.,
Email Subject: 2025 WLIP Grant Application – Menominee

Instructions for Amending Grant Projects

If the grant application is approved, DOA will enter into a grant agreement to fund the specific projects and activities as set forth in the grant application. If, after the grant agreement is executed, conditions or situations at the county change such that it is necessary to change a project's scope of work or timeline, the county should seek approval for an amendment.

Any proposed change to grant projects or activities must be described in an amended version of the county's grant application. Because Wisconsin Administrative Code, Chapter Adm. 47.06(3) requires grant projects be consistent with an approved county land information plan, in some cases, it may also be necessary for the county to amend its land information plan.

To amend grant projects or project activities. Complete a revised, amended version of the original grant application that describes the complete, updated set of project activities to be funded with the grant. Include:

- Change to project/project activities
- Updated dollar amount(s) for project costs
- Land information plan citations for the new project
- Original project/project activities that remain unaffected by the amendment (leave intact and unchanged from initial application)
- Add the word "Amended" to the file name
- Submit the amended application to the WLIP grant administrator. In an email, list the grant type and specific year of the grant for which amendment is requested

To make amendments to land information plan (so that the plan is consistent with the grant application).

There are two options for amending county land information plans:

- a) Amend the land information plan immediately to include the project. Send the entire amended plan to the grant administrator. For amended plans, counties must include documentation of county land information council approval (e.g., meeting minutes or resolution).
- b) Send documentation of land information council approval of the project, and update the land information plan at the next convenient update opportunity. This could be the next regularly scheduled land information council meeting or during the land information plan update process that occurs every three years. Plans for the three-year period covering 2025-2027 shall be authored according to the 2024 Uniform Instructions for Preparing County Land Info Plans. By the end of 2024 and 2027, all counties will need to update their land information plans, per state statute 59.72(3)(b).

To request an extension of a grant project deadline. If the county is unable to complete projects by the grant agreement deadline, you may request an extension by emailing the grant administrator. Include:

- The grant type and specific year of the grant
- Reason for extension
- Request the length of extension – what is the new deadline proposed?
- Include the word "Extension" in the subject of the email

Training & Education Grant Application Instructions

- TE_#1** County submitted a 2025-2027 land information plan to DOA? All counties updated their county land information plan in 2024 to meet s. 59.72(3)(b). Wisconsin Administrative Code, Chapter Adm. 47.06(3) requires that projects must be consistent with an approved county land information plan (also referred to as a county-wide land records modernization plan).
- TE_#2** Enter date of last county land information council meeting. According to s. 59.72(3m)(b), the county land information council shall review the priorities, needs, policies, and expenditures of a land information office and advise the county on matters affecting the land information office. The land information council must have met within the last 12 months for the county to be eligible for a WLIP grant.
- TE_#3** LIO subscribed to the land information listserv? Applicants must subscribe to the WLIP's e-mail listserv, doa-landinfo@lists.wi.gov.
- TE_#4** County's Retained Fee/Grant Report for 2023 submitted? According to s. 59.72(2)(b), a county must submit an annual report to DOA on WLIP retained fee and grant spending. All counties submitted a *Retained Fee/Grant Report* for 2023.
- TE_#5** Training & Education Award Eligible. The amount of \$1,000 is available to each county for 2025 Training & Education grants.

Training & Education Grant Application Instructions (Continued)

- TE_#6** Training & Education Award Amount Requested. Enter the amount requested (up to \$1,000).
- TE_#7** Brief Description of Intended Expenditures for Training & Education Grant. Provide information on plans to utilize the Training & Education grant funding. Aim for less than 1,800 characters. The font size will shrink as you type, becoming smaller to accommodate more text.
- TE_#8** Statement and Authorization of Land Information Officer. Land information officer name (typed) and date are required. Do not sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov.

Strategic Initiative Grant Application Instructions

- SI_#1** Strategic Initiative Award Eligible. The amount of \$20,000 is available to each county for 2025 Strategic Initiative grants.
- SI_#2** Strategic Initiative Award Amount Requested. Enter the amount requested (up to \$20,000).
- SI_#3** Will the county use 2025 Strategic Initiative Funding to work toward Benchmark 1 and 2 in the Searchable Format in the first quarter of 2025? Indicate whether the county will use grant funding to work toward Benchmark 1 and Benchmark 2 in the Searchable Format. The county must meet the Searchable Format standard for the Version 11 Statewide Parcel Map Database Project (V11) data submittal, using grant funds to do so if necessary. V11 data submittals will be due March 31, 2025.

Figure 1 on the following page summarizes the benchmarks. For Benchmark 1 and 2 specifications, see the Submission Documentation. Note that the Submission Documentation may be tweaked for V11, with an effort to clarify and be consistent with previous versions of the Submission Documentation.

Searchable Format. In the Searchable Format, the county data submittal is ready for immediate aggregation into the statewide parcel layer. The county performs all data cleanup and standardization before submitting data. Data exactly matches the Searchable Format standard. The Searchable Format is defined in detail in the Submission Documentation. Land information officers will be required to certify that data meets the standards for the Searchable Format (Benchmarks 1 and 2) upon submission of data.

- SI_#4** Will the county use 2025 Strategic Initiative Funding to work toward and/or maintain the Searchable Format for **V12** or **V13**? 2025 projects have a completion deadline of December 31, 2026—which means that Strategic Initiative grant projects can span two whole calendar years. The projected data submission deadline for V12 is March 31, 2026. Indicate whether the county will use 2025 Strategic Initiative grant funding to work toward and/or maintain the Searchable Format for V12 or V13.
- SI_#5** Benchmark 1 and 2 Land Information Plan Citations. Provide only if you answered “Yes” to SI_#3 and/or SI_#4 above. List the corresponding citation (Page numbers) from the county’s land information plan for the [Project Plan to Maintain Searchable Format \(Benchmarks 1 & 2\)](#).
- SI_#6** **Benchmark 1 and 2 Project Activities and Costs.** For Benchmark 1 and 2, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit. Type a concise description for each itemized cost, beginning with row1, column1. Enter dollar amount in column2 of row1. Then proceed to row2. The font size will shrink as you type, becoming smaller to accommodate more text. Aim for less than 40 characters per line.

Note on staff funding. The county may either utilize the expertise of existing county staff or third-party contractors as part of grant expenses. As long as county staff activities funded by WLIP grants are for the purposes specified in the grant application, it is acceptable to use grant funds to reimburse county or municipal staff. However, the work of staff persons should be listed as project activities that occur as part of a project, and projects must have titles based on the standard land information spending categories (Parcel Benchmarks, Digital Parcel Mapping, PLSS, Other Parcel Work, LIDAR, Orthoimagery, Address Points, Street Centerlines, Software, Hardware, Website, Development/ Hosting Services, Administrative, Activities and Management, and Training and Education). In other words, while staff expenses or salary are eligible expenses, it is not correct to list “LTE Staff Expenses” or “GIS Tech Salary” as a project title. Rather, staff or salary expenses could be listed as project activities.



Figure 1. Summary of 2025 benchmarks. The Searchable Format for Benchmarks 1 & 2 and other data submission requirements are detailed in the Submission Documentation.

Strategic Initiative Grant Application Instructions (Continued)

- SI_#7** **Benchmark 1 and 2 Total Costs.** Maximum value is \$20,000. The “Total Costs” boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include *only* Strategic Initiative funds in total costs, which may *not* exceed \$20,000 on this application form.
- SI_#8** Will the county perform data cleanup and standardization tasks in order to meet the Searchable Format standard before submitting data for the **V11 call** for data by March 31, 2025? Indicate whether the county will perform data cleanup and standardization tasks before submitting data for V11 by March 31, 2025. Counties must meet the Searchable Format standard for the V11 data submittal and into the foreseeable future, using grant funds to do so if necessary. This also entails submitting data that exactly matches the schema specifications for the Searchable Format, as detailed in the Submission Documentation. See SI_#3 above.
- SI_#9** If you answered “No” to SI_#8 above, briefly describe how you will address any deficiencies in order to meet the Searchable Format standard, explain why the deficiencies cannot be rectified by the V11 call for data, and how they will be addressed. Aim for less than 1,800 characters. The font size will shrink as you type more text.
- SI_#10** Is your county’s digital parcel fabric complete (including incorporated areas)? Give estimated year of completion (YYYY) if applicable.
- PLSS first approach. Some counties have a plan in place to complete PLSS remonumentation before completing the parcel fabric in a given area. Counties have the option of adopting a “PLSS first approach,” in which PLSS should be prioritized for areas not covered by the parcel fabric. If selecting a PLSS first approach, note this in the *Project Plan for PLSS*, described in SI_#18 below.
- SI_#11** Will county use 2025 Strategic Initiative funding to work toward **Benchmark 3**? If the county’s digital parcel fabric is incomplete, indicate whether county will use Strategic Initiative grant funds to work toward completion.
- SI_#12** **Benchmark 3 Land Information Plan Citations.** If a county has an incomplete digital parcel fabric, list the corresponding citation (Page numbers) from the county’s land information plan for the *Project Plan for Parcel Completion (Benchmark 3)*.
- SI_#13** **Benchmark 3 Project Activities and Costs.** For Benchmark 3, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit.
- SI_#14** **Benchmark 3 Total Costs.** Maximum value is \$20,000. The “Total Costs” boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include only Strategic Initiative funds in total costs, which may not exceed \$20,000 on this application form.
- SI_#15** Is your county’s PLSS network complete and integrated into digital parcel layer? This includes: rediscovery of PLSS corner monuments and physical remonumentation of corners without existing monuments; establishing accurate coordinates on these corners based on a modern datum; posting tie sheets online for these corners; and integrating all county PLSS corners into the county parcel fabric. Give estimated year of completion (YYYY) if applicable.

PLSS integration. *Integration* means the optimization of the geospatial accuracy of the digital parcel layer which improves the accuracy of where parcel boundary lines are represented on the digital parcel map. In cases where the result would be a materially significant improvement to the geospatial accuracy of the digital parcel layer, parcels have been tied to and, if necessary, adjusted geometrically to the inputted PLSS coordinates. This definition does not imply a restriction on a county’s options for integration, whether it is snapping parcel boundary lines to PLSS corner coordinates one corner at a time, entirely redrawing parcel boundaries one survey township at a time, or another chosen approach. (For example, “rubber sheeting” is not required.)

PLSS data submission with accuracy class. Counties may be required to submit a digital copy of all county PLSS corner coordinate values for inclusion in the State Cartographer’s Office online SurveyControlFinder and the statewide PLSS database. At a minimum, all PLSS corner coordinate values established using Strategic Initiative funds should be tagged with their appropriate accuracy class for horizontal accuracy (Survey grade, Sub-meter, or Approximate).

- **Survey grade** – Coordinates collected under the direction of a professional land surveyor, in a coordinate system allowed by s. 236.18(2), and obtained by means, methods and equipment capable of repeatable 2 centimeter or better precision.
- **Sub-meter** – Accuracies of 1 meter or better
- **Approximate** – Accuracies of within 5 meters or to coordinates derived from public records and other relevant information.

SI_#16 **Benchmark 4 waiver request to acquire lidar or aerial imagery.** Strategic Initiative funds for 2025 are intended to be used for the purposes of parcel dataset development. However, it may be possible to use Strategic Initiative funds for LiDAR and/or aerial imagery, subject to the following conditions: First, a county would need to use the funds to meet parcel Benchmarks 1-3. Then, if a county has remaining Strategic Initiative grant funding, it may expend it on LiDAR and/or aerial imagery, *before* Benchmark 4 (Completion and Integration of PLSS).

SI_#17 **Will county use 2025 Strategic Initiative funding to work toward Benchmark 4 (Completion and Integration of PLSS)?** Indicate whether Strategic Initiative grant funds will be used to make progress toward Benchmark 4.

SI_#18 **Benchmark 4 Land Information Plan Citations.** If a county has not achieved satisfactory completion and integration of its PLSS framework, list the corresponding citation (Page numbers) from the county's land information plan for the [Project Plan for PLSS \(Benchmark 4\)](#).

SI_#19 **Benchmark 4 Project Activities and Costs.** For Benchmark 4, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit.

SI_#20 **Benchmark 4 Total Costs.** Maximum value is \$20,000. The "Total Costs" boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include only Strategic Initiative funds in total costs, which may not exceed \$20,000 on this application form.

SI_#21 **Other County-Level Strategic Initiative Projects.** Applies only to situations in which a county has already met Benchmarks 1, 2, 3, and 4 (or 1-3 with LiDAR/aerial imagery waiver). Specifically, this entails:

- Benchmarks 1 and 2 – Parcel and zoning data with extended parcel attributes will be submitted by March 31, 2025 for the V11 call for data exactly matching the Searchable Format standard
- Benchmark 3 – The county's digital parcel fabric is complete
- Benchmark 4 – PLSS framework has reached a level of satisfactory completion and integration, which is documented in the PLSS Layer Status table of the county land information plan (with the exception of LiDAR/aerial imagery waiver counties described in SI_#16)

County-Level Strategic Initiative project(s). If a county has already met Benchmarks 1, 2, 3, and 4 (or 1-3 with LiDAR/aerial imagery waiver), it will still remain eligible for \$20k in 2025 Strategic Initiative grant funding. Such a county may use the Strategic Initiative funding for a project as listed *within the county land information plan*. For example, another Strategic Initiative project might be to complete or comprehensively update another Foundational Element layer—such as LiDAR, orthoimagery, address points, street centerlines, land use, zoning, or administrative boundaries. For the expanded list of Foundational Elements, see the 2024 *Uniform Instructions for Preparing County Land Information Plans*.

Strategic Initiative funding exclusions. Strategic Initiative grant funding may *not* be used for renewing annual software vendor contracts, ongoing operational costs, or maintenance of existing layers. (However, WLIP Base Budget grant funds may be used for these expenses, as well as retained fees.)

SI_#22 **Estimated amount of \$20,000 to be left after applying any costs to achieve Benchmarks 1-4 (or 1-3 for LiDAR/aerial imagery/waiver counties).** Enter zero or "More than zero" and dollar amount.

Addendum. If "More than zero" is selected, use the *2025 WLIP Grant Application Addendum* to document the projects the county will use the Strategic Initiative funding for. You may attach as many grant application addendum pages as necessary. Addendum pages are available at doa.wi.gov/WLIP. LiDAR/aerial imagery waiver counties should also use the addendum to document the LiDAR/aerial imagery project you will use the Strategic Initiative funding for. Others should leave blank if not applicable.

SI_#23 **TOTAL ALL STRATEGIC INITIATIVE GRANT PROJECTS.** Total should *not* exceed \$20,000—the Strategic Initiative Award Eligible amount. Include costs for addendum projects in Strategic Initiative total if applicable. If the county anticipates spending more than \$20,000 of Strategic Initiative funds on a project, this can be noted elsewhere, such as the county land information plan.

SI_#24 **Statement and Authorization of Land Information Officer.** LIO name (typed) and date are required. Do *not* sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov.

Base Budget Grant Application Instructions

- BB_#1** **Base Budget Award Eligible.** The amount your county is eligible for 2025 Base Budget grant. Refer to the grant eligibility table on page 8 for amount. If your county is not eligible, *leave blank* the Base Budget application pages.
- BB_#2** **Base Budget Award Amount Requested.** Enter the amount requested. The amount of funds requested/dispensed may not exceed your county's eligible amount from the grant eligibility table on page 8.
- BB_#3** **Base Budget Grant Project Title.** Provide a title for the Base Budget project your county plans to undertake that accurately but concisely describes the project.
- BB_#4** **Land Information Spending Category.** Select the project activity area (spending category) covered by the Base Budget project title. Refer to Chapter Adm. 47.03 for eligible projects and activities.

Projects must fall under one of the following *Land Information Spending Categories*:

- Digital parcel mapping
- PLSS remonumentation
- Other parcel work (e.g., ROD indexing)
- LiDAR
- Orthoimagery
- Address Points
- Street Centerlines
- Software
- Hardware
- Website Development/Hosting Services
- Administrative Activities and Management
- Training and Education
- Other (specify) – **Do not select "Other" as a Base Budget spending category unless the project genuinely does not fit into one of the categories above*

Note on staff funding. The county may either utilize the expertise of existing county staff or third-party contractors as part of grant expenses. As long as county staff activities funded by WLIP grants are for the purposes specified in the grant application, it is acceptable to use grant funds to reimburse county or municipal staff. However, the work of staff persons should be listed as project activities that occur as part of a project, and projects must have titles based on the standard land information spending categories (Parcel Benchmarks, Digital Parcel Mapping, PLSS, Other Parcel Work, LIDAR, Orthoimagery, Address Points, Street Centerlines, Software, Hardware, Website, Development/ Hosting Services, Administrative, Activities and Management, and Training and Education). In other words, while staff expenses or salary are eligible expenses, it is not correct to list "LTE Staff Expenses" or "GIS Tech Salary" as a project title. Rather, staff or salary expenses could be listed as project activities.

Also, note that state statute 59.72(2)(b) requires counties to report on grant expenditures (as well as retained fee expenditures) in each of the land information spending categories above in a *Retained Fee/Grant Report* by June 30th of each year.

- BB_#5** **Land Information Plan Citations.** For each project, list the corresponding citation (page numbers) from the county's plan. All proposed grant activities must reflect goals and objectives contained in the county's land information plan.
- BB_#6** **Project Activities and Costs.** For each project, provide costs for the project to be paid with WLIP grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit. Type a concise description for each itemized cost, beginning with row 1, column 1. Enter dollar amount in column 2 of row 1. Then proceed to row 2. The font size will shrink as you type, becoming smaller to accommodate more text. Aim for less than 40 characters per line.
- BB_#7** **Base Budget Project Total.** The "Base Budget Project Total" boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes.
- BB_#8-#22** Fill out questions 8-12, 13-17, and 18-22 only if your county has *multiple* Base Budget projects. Counties with more than four Base Budget projects should attach additional pages of the *WLIP 2025 Grant Application Addendum*. You may attach as many addendum pages as necessary or email them as separate files. Addendum pages are available at doa.wi.gov/WLIP.
- BB_#23** **TOTAL ALL BASE BUDGET PROJECT COSTS.** Total should not exceed Base Budget Award Eligible amount shown in BB_#1. Include costs for Base Budget addendum projects in Base Budget total if applicable.
- BB_#24** **Statement and Authorization of Land Information Officer.** Land information officer name (typed) and date are required. Do not sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled out (*not* a scanned image) to WLIP@wisconsin.gov.

2025 Grant Eligibility Table

	State FY24 Retained Fees (July 2023-June 2024)	BB Grant Eligibility (\$100k – FY24 Retained Fees)	Strategic Initiative Grant Eligibility	Training & Education Grant Eligibility	Total Grant Eligibility Amount
Adams	49,064	50,936	20,000	1,000	71,936
Ashland	23,184	76,816	20,000	1,000	97,816
Barron	60,872	39,128	20,000	1,000	60,128
Bayfield	34,040	65,960	20,000	1,000	86,960
Brown	227,240	NA	20,000	1,000	21,000
Buffalo	19,552	80,448	20,000	1,000	101,448
Burnett	38,480	61,520	20,000	1,000	82,520
Calumet	49,304	50,696	20,000	1,000	71,696
Chippewa	72,656	27,344	20,000	1,000	48,344
Clark	41,888	58,112	20,000	1,000	79,112
Columbia	70,608	29,392	20,000	1,000	50,392
Crawford	21,536	78,464	20,000	1,000	99,464
Dane	484,984	NA	20,000	1,000	21,000
Dodge	85,152	14,848	20,000	1,000	35,848
Door	59,960	40,040	20,000	1,000	61,040
Douglas	50,464	49,536	20,000	1,000	70,536
Dunn	41,592	58,408	20,000	1,000	79,408
Eau Claire	87,920	12,080	20,000	1,000	33,080
Florence	10,512	89,488	20,000	1,000	110,488
Fond du Lac	96,904	3,096	20,000	1,000	24,096
Forest	21,536	78,464	20,000	1,000	99,464
Grant	50,656	49,344	20,000	1,000	70,344
Green	43,424	56,576	20,000	1,000	77,576
Green Lake	27,528	72,472	20,000	1,000	93,472
Iowa	28,736	71,264	20,000	1,000	92,264
Iron	16,408	83,592	20,000	1,000	104,592
Jackson	28,568	71,432	20,000	1,000	92,432
Jefferson	81,288	18,712	20,000	1,000	39,712
Juneau	38,856	61,144	20,000	1,000	82,144
Kenosha	133,104	NA	20,000	1,000	21,000
Kewaunee	23,312	76,688	20,000	1,000	97,688
La Crosse	99,648	352	20,000	1,000	21,352
Lafayette	21,928	78,072	20,000	1,000	99,072
Langlade	31,152	68,848	20,000	1,000	89,848
Lincoln	42,448	57,552	20,000	1,000	78,552
Manitowoc	78,216	21,784	20,000	1,000	42,784
Marathon	136,760	NA	20,000	1,000	21,000
Marinette	65,504	34,496	20,000	1,000	55,496
Marquette	26,464	73,536	20,000	1,000	94,536
Menominee	3,560	96,440	20,000	1,000	117,440
Milwaukee	658,080	NA	20,000	1,000	21,000
Monroe	47,808	52,192	20,000	1,000	73,192
Oconto	58,152	41,848	20,000	1,000	62,848
Oneida	72,984	27,016	20,000	1,000	48,016
Outagamie	174,880	NA	20,000	1,000	21,000
Ozaukee	81,480	18,520	20,000	1,000	39,520
Pepin	10,272	89,728	20,000	1,000	110,728
Pierce	39,384	60,616	20,000	1,000	81,616
Polk	65,664	34,336	20,000	1,000	55,336
Portage	65,456	34,544	20,000	1,000	55,544
Price	28,368	71,632	20,000	1,000	92,632
Racine	179,744	NA	20,000	1,000	21,000
Richland	21,632	78,368	20,000	1,000	99,368
Rock	172,960	NA	20,000	1,000	21,000
Rusk	24,272	75,728	20,000	1,000	96,728
Sauk	101,800	NA	20,000	1,000	21,000
Sawyer	42,144	57,856	20,000	1,000	78,856
Shawano	53,592	46,408	20,000	1,000	67,408
Sheboygan	105,240	NA	20,000	1,000	21,000
St. Croix	96,000	4,000	20,000	1,000	25,000
Taylor	27,312	72,688	20,000	1,000	93,688
Trempealeau	34,520	65,480	20,000	1,000	86,480
Vernon	33,800	66,200	20,000	1,000	87,200
Vilas	56,072	43,928	20,000	1,000	64,928
Walworth	126,928	NA	20,000	1,000	21,000
Washburn	32,040	67,960	20,000	1,000	88,960
Washington	133,160	NA	20,000	1,000	21,000
Waukesha	369,240	NA	20,000	1,000	21,000
Waupaca	62,288	37,712	20,000	1,000	58,712
Waushara	39,232	60,768	20,000	1,000	81,768
Winnebago	155,072	NA	20,000	1,000	21,000
Wood	78,080	21,920	20,000	1,000	42,920
Total	5,872,664	3,086,528	1,440,000	72,000	4,598,528



2025 WLIP Training & Education Grant Application

County:

1. County submitted a 2025-2027 land information plan to DOA

☐ Yes ☐ No

2. Enter date of last county land information council meeting (mm/dd/yyyy) ►

3. LIO subscribed to the land information listserv

☐ Yes ☐ No

4. County's *Retained Fee/Grant Report* for 2023 submitted

☐ Yes ☐ No

5. Training & Education Award Eligible

\$ 1,000.00

6. Training & Education Award Amount Requested

\$

7. Brief Description of Intended Expenditures for Training & Education Grant

8. **Statement and Authorization of Land Information Officer**

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Training & Education grant projects must be completed by December 31, 2026.

LIO Name (typed)

Date (mm/dd/yyyy)



2025 WLIP Strategic Initiative Grant Application

County:

1. Strategic Initiative Award Eligible **\$ 20,000.00**
2. Strategic Initiative Award Amount Requested \$

BENCHMARK 1 & BENCHMARK 2

3. The county must meet Benchmark 1 and Benchmark 2 for the V11 call for data by March 31, 2025 in the Searchable Format. Will the county use 2025 Strategic Initiative funding to work toward the Searchable Format for **V11** Benchmark 1 and 2 in the first quarter of 2025?

- ☐ Yes
☐ No

4. Will the county use 2025 Strategic Initiative Funding to work toward and/or maintain the Searchable Format for **V12** or **V13**?

- ☐ Yes
☐ No

5. Benchmark 1 and 2 Land Information Plan Citations for *Project Plan to Maintain Searchable Format (Benchmarks 1 & 2)* – Page numbers (If answered “No” to #3-4 above, skip down to #8 below.)

--

6. Benchmark 1 and 2 Project Activities ▼ Costs ▼

7. Benchmark 1 and 2 Total Costs ▶

8. Will the county perform data cleanup and standardization tasks in order to meet the Searchable Format standard before submitting data for the **V11** call for data by March 31, 2025?

- ☐ Yes ▶ Skip down to #10 below
☐ NA – Not applicable because no deficiencies ▶ Skip down to #10 below
☐ No

9. If you answered “No” to SI_#8 above, briefly describe how you will address any deficiencies in order to meet the Searchable Format standard, explain why the deficiencies cannot be rectified by the V11 call for data, and how they will be addressed:

--

BENCHMARK 3

10. Is your county's digital parcel fabric complete (including incorporated areas)?

☐ Yes, parcel fabric complete

☐ No, county needs to work toward Benchmark 3 ▶ Estimated year of completion ▶

11. Will county use 2025 Strategic Initiative funding to work toward Benchmark 3 (Completion of County Parcel Fabric)?

☐ Yes

☐ No ▶ Skip down to #15 below

12. Benchmark 3 Land Information Plan Citations for *Project Plan for Parcel Completion (Benchmark 3)* – Page numbers

--

13. Benchmark 3 Project Activities ▼

Costs ▼

		14. Benchmark 3 Total Costs ▶	

BENCHMARK 4

15. Is your county's PLSS framework complete and integrated into digital parcel layer?

☐ Yes, PLSS network complete and integrated (according to the definition of integration on page 5)

☐ No, county needs to work toward Benchmark 4 ▶ Estimated year of completion ▶

16. Benchmark 4 waiver request – Check the waiver box below if you wish to request a waiver from Benchmark 4 in favor of LiDAR and/or Aerial Imagery costs

☐ No / Not Applicable

☐ Yes, waiver requested in favor of **LiDAR** project ▶ Fill out *2025 WLIP Grant Application Addendum*

☐ Yes, waiver requested in favor of **Imagery** project ▶ Fill out *2025 WLIP Grant Application Addendum*

17. Will county use 2025 Strategic Initiative funding to work toward Benchmark 4 (Completion and Integration of PLSS)?

☐ Yes

☐ No ▶ Skip down to #21 below

18. Benchmark 4 Land Information Plan Citations for *Project Plan for PLSS (Benchmark 4)* – Page numbers

--

19. Benchmark 4 Project Activities ▼

Costs ▼

		20. Benchmark 4 Total Costs ▶	

OTHER COUNTY-LEVEL STRATEGIC INITIATIVE PROJECTS

21. County anticipates meeting Benchmarks 1-4 (or 1-3 with LiDAR/aerial imagery waiver) **and** foresees having some of the \$20k Strategic Initiative funding “leftover”?

☐ Yes

☐ No

22. Estimated amount of \$20k to be left after applying any costs to achieve Benchmarks 1-4 (or 1-3 for LiDAR/aerial imagery waiver counties)

☐ Zero

☐ More than zero ▶ Specify amount ▶ \$

If “More than zero” is selected, use the *2025 WLIP Grant Application Addendum* to describe the projects you will use the Strategic Initiative funding for.

23. TOTAL ALL STRATEGIC INITIATIVE PROJECTS (should equal \leq \$20,000.00) ▶ \$

24. Statement and Authorization of Land Information Officer

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Strategic Initiative grant projects must be completed by December 31, 2026.

LIO Name (typed)

Date (mm/dd/yyyy)



2025 WLIP Base Budget Grant Application

County:

1. Base Budget Award Eligible (from grant eligibility table on page 8)

\$

2. Base Budget Award Amount Requested

\$

3. **Base Budget Grant Project Title 1**

4. Land Information Spending Category:

5. Land Information Plan Citations – Page numbers

6. Project Activities ▼

Costs ▼

7. Base Budget Project 1 Total ▶

8. **Base Budget Grant Project Title 2**

9. Land Information Spending Category:

10. Land Information Plan Citations – Page numbers

11. Project Activities ▼

Costs ▼

12. Base Budget Project 2 Total ▶

13. Base Budget Grant Project Title 3

--

14. Land Information Spending Category:

--

15. Land Information Plan Citations – Page numbers

--

16. Project Activities ▼Costs ▼

		17. Base Budget Project 3 Total ▶	

18. Base Budget Grant Project Title 4

--

19. Land Information Spending Category:

--

20. Land Information Plan Citations – Page numbers

--

21. Project Activities ▼Costs ▼

		22. Base Budget Project 4 Total ▶	

23. TOTAL ALL BASE BUDGET PROJECT COSTS (not to exceed BB_#1) ▶

\$

--

24. Statement and Authorization of Land Information Officer

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Base Budget grant projects must be completed by December 31, 2026.

LIO Name (typed)

--

Date (mm/dd/yyyy)

--

2025 WLIP Grant Application Addendum

County:

Select Addendum Type:

- ☐ Base Budget Project(s)
- ☐ Other county Strategic Initiative Project(s)
- ☐ LiDAR project – enabled by waiver from Benchmark 4
- ☐ Aerial Imagery project – enabled by waiver from Benchmark 4

1. Project Title 1

2. Land Information Spending Category:

3. Land Information Plan Citations – Page numbers

4. Addendum Project 1 Activities ▼

Costs ▼

		5. Addendum Project 1 Total ►	

6. Project Title 2

7. Land Information Spending Category:

8. Land Information Plan Citations – Page numbers

9. Addendum Project 2 Activities ▼

Costs ▼

		10. Addendum Project 2 Total ►	

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself

2025 WLIP Grant Application Addendum II

County:

Select Addendum Type:

- ☐ Base Budget Project(s)
- ☐ Other county Strategic Initiative Project(s)
- ☐ LiDAR project – enabled by waiver from Benchmark 4
- ☐ Aerial Imagery project – enabled by waiver from Benchmark 4

1. **Project Title 3**

2. Land Information Spending Category:

3. Land Information Plan Citations – Page numbers

4. Addendum Project 3 Activities ▼

Costs ▼

		5. Addendum Project 3 Total ►	

6. **Project Title 4**

7. Land Information Spending Category:

8. Land Information Plan Citations – Page numbers

9. Addendum Project 4 Activities ▼

Costs ▼

		10. Addendum Project 4 Total ►	

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself

2025 WLIP Grant Application Addendum III

County:

Select Addendum Type:

- ☐ Base Budget Project(s)
- ☐ Other county Strategic Initiative Project(s)
- ☐ LiDAR project – enabled by waiver from Benchmark 4
- ☐ Aerial Imagery project – enabled by waiver from Benchmark 4

1. **Project Title 5**

2. Land Information Spending Category:

3. Land Information Plan Citations – Page numbers

4. Addendum Project 5 Activities ▼

Costs ▼

		5. Addendum Project 5 Total ►	

6. **Project Title 6**

7. Land Information Spending Category:

8. Land Information Plan Citations – Page numbers

9. Addendum Project 6 Activities ▼

Costs ▼

		10. Addendum Project 6 Total ►	

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself

Richland County Land Information Council

December, 2024

The Richland County Land Information Council convened on Tuesday, December 17, 2024 in person and virtually at 2:00 PM in the County Boardroom of the Richland County Courthouse

Call To Order: Council Chair Cooper called the meeting to order at 2:00 PM.

Roll Call: Council Chair Cathy conducted roll call. Council members present: Cathy Cooper, Julie Lins, Mike Jesson, Bob Frank and Tina Marshall were virtual. Also joining was John Heinen, virtual. Council members absent: Todd Rumler, Ashley Mott and Sue Triggs.

Verification Of Open Meetings Law Compliance: Council Chair Cooper confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Frank second by Lins to approve agenda. Motion carried and agenda declared approved.

Approval of 2025-27 plan: Cathy said she made the suggested minor changes to the plan. Motion by Jesson seconded by Frank to approve the plan. Motion carried.

2024 Grant Amendment: Cathy talked about the amendments needed for the 2024 grant. The Ortho project will be funded by the NG-911 grant. After going through the other projects, the base budget grant will now be used to pay for LiDAR enhancements, parcel mapping and software. Motion by Frank seconded by Jesson to approve the amendments to the 2024 grant. Motion carried.

2025 Grant: Cathy presented the breakdown of which projects would be funded with the grant. Parcel mapping, software, LiDAR enhancements and mapping out the dam shadows. Discussion followed concerning contracting out the parcel mapping, that maybe money should be set aside in the future for a GIS specialists. Also looking into possibly using NG-911 grant funds for future projects. Motion by Jesson seconded by Frank to approve the breakdown of the 2025 grant. Motion carried.

Next meeting: The next meeting will be early next spring to see how the grants are going, putting together a bid proposal for the LiDAR enhancements and future projects.

Adjourn: Motion by Jesson second by Frank to adjourn. Motion carried and meeting adjourned at 2:23 PM.

Cathy Cooper
Richland County