

Richland County

Natural Resources Standing Committee

August 25, 2025

The Richland County Natural Resources Standing Committee convened on Monday, August 25, 2025, in person and virtually at 9:31 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Carrow called the meeting to order at 9:31 AM.

Roll Call: Deputy County Clerk Hege conducted roll call. Committee members present: Steve Carrow, Alayne Hendricks, and Julie Fleming. Committee member(s) absent: Richard McKee.

Verification of Open Meetings Law Compliance: Deputy County Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Fleming, second by Hendricks to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From August 4, 2025 Meeting: Chair Carrow asked if there were any corrections or amendments to the minutes from the August 4, 2025 meeting. Hearing none, Chair Carrow declared the minutes from the August 4, 2025, meeting approved as presented.

Public Comment: None.

Zoning Petitions:

- A. **Petition For A Conditional Use Permit To Place A New Mobile Home On Parcel 014-2044-1000:** Jenn Fry, Zoning and Sanitation Technician, gave a brief description of the petition. Motion by Hendricks, second by Fleming to approve the petition. Motion carried and the conditional use permit was approved.
- B. **Petition To Rezone A Portion Of Parcel 012-2044-3000:** Jenn Fry, Zoning and Sanitation Technician gave a brief description of the petition and County Surveyor, Todd Rummler, P.L.S presented maps of the property. Motion by Fleming, seconded by Carrow to approve the petition. Brief discussion ensued with Carrow requesting to view a copy of the Forest Township minutes. Motion carried and the petition to rezone a portion of parcel 012-2044-3000 was approved and moved on to County Board for final approval.

Reports:

A. **Zoning: Report & Departmental Activities:** Jenn Fry, Zoning and Sanitation Technician, reported the office had 4 sanitation permits for the month bringing the year-to-date number to 48 and that there were 14 land use permits for the month bringing the year-to-date number to 86. County Conservationist Cooper reported that Ms. Fry had recently taken her POUTS test and was waiting on the results and would take the soils test in October. Conservationist Cooper also reported that the County Code Administrator Conference was coming up in October, reported that over 1,000 3-year septic maintenance reminder letters were sent out and there were around 400 that had yet to be returned, and gave an update on the progress made with uploading data into the Catalis system. Brief discussion ensued.

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B. Land Conservation: Report & Departmental Activities: County Conservationist, Cathy Cooper shared an information sheet on a free well testing program and reported on several projects including the progress Kori Rogers, Farmland Preservation Technician, was making with the producer lead group, an upcoming Soil and Water group meeting, a Pasture Walk set to happen on September 24, 2025 from 5 to 7pm at the Berres Farm, the work being done on several manure run off issues, and the recent work done with the Cazenovia Sanitation District and the inspections on stream bank restoration projects. Brief discussion ensued.

C. UW-Extension: Departmental Activities: Mr. Adam Hady, Area 13 Extension Director gave a verbal report on various happenings since the last meeting including funding for the FoodWise program was gone due to the changes in the Federal government and the coordinator for that program had lost their job, and that the Extension Office would be closed most of the first week in September because of all staff working at the Richland County Fair. Karleen Craddock, 4-H Educator gave a brief update on the 4-H summer projects that included a gardening program at the Smart Farm, activities with the kids at the Farmer's Market, the 2025 Richland County plat books were available, and that October 1st was the start of the sign up for 2026 4-H. Brief discussion ensued.

D. Land Information: Report & Departmental Activities: Richland County Real Property Lister, Julie Lins, reported on a recent Driftless GIS meeting for GIS techs and Real Property Listers hosted by Richland County, the upcoming Wisconsin Real Property Lister's Conference in September, and reported that the Land Information Council Meeting was scheduled for August 27th and the topics were going to include CSM review and new projects for 2026. Brief discussion ensued.

E. City And Extra Territorial Zoning Report: Jenn Fry, Zoning and Sanitation Technician, reported that Matt Williams, Zoning Administrator for the City of Richland Center was not able to make it to the meeting but presented an email that he had sent to her regarding zoning questions. Brief discussion ensued.

Discussion & Possible Action: Approval Of Campers As Residences In The Different Zoning Districts: County Conservationist Cooper gave a brief explanation of the requests to use campers as residences. Jenn Fry, Zoning and Sanitation Technician, asked the committee what action they wished the department to take. Extensive discussion ensued. No action was taken.

Discussion & Possible Action: Approval To Allow Chickens In Residential Zoning Districts: Jenn Fry, Zoning and Sanitation Technician, asked the committee members present if they had any further input on the discussion items regarding chickens from the last meeting. Brief discussion ensued. Supervisor Carrow and Supervisor Fleming stated that they thought that there did not need to be a minimum acreage to have chickens. County Conservationist Cooper stated that she would add the items into the Richland County Zoning ordinance and bring to back to the committee for review. No action was taken.

Correspondence: None.

Future Agenda Items:

Violations Report

Discussion & Possible Action: Updating The Acreage Requirements For A Certified Survey Map

Discussion & Possible Action: Approving A CUP For A Non Metallic Mine

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Adjourn: Chair Carrow entertained a motion to adjourn. Motion by Fleming, second by Hendricks to adjourn. Motion carried and meeting adjourned at 10:31 AM.

Respectfully submitted by,

A handwritten signature in cursive script, reading "Miranda H. Hege".

Myranda H. Hege
Deputy County Clerk