

Richland County
Pine Valley Sub Committee

The Richland County Pine Valley Committee convened on Monday, April 21, 2025 in person and virtually at 6:00 PM in the County Boardroom of the Richland County Courthouse.

Call to Order: Committee Co- Chair Mark Gill called the meeting to order at 6:00PM.

Committee Members present: Mary Miller, Sandra Kramer, Mark Gill, and Pat Rippchen.

Committee Member(s) absent: Gary Manning and Marc Couey.

County Board Members present: Alayne Hendricks.

Attendants: Staff present included Brittany Paulus, Pine Valley Administrator; Mari Wipperfurth, Business Office Manager; and Tricia Clements, County Administrator.

Approval of Agenda and Verification of Posting: Motion by Sandra Kramer second by Pat Rippchen to approve agenda. Motion carried and agenda declared approved. It was confirmed the meeting had been properly noticed.

Approval of Minutes of the March 17, 2025 Pine Valley Sub-Committee Meeting: Approved by consensus.

Public Comment: No public comment.

Pine Valley Financials – Accounts Receivable Trend Report: Mari reviewed the account receivable trend report. The Days Revenue in A/R for March is 39.05. Target is to be below 40.

Pine Valley Financials- Consideration of Vouchers: Mari highlighted cash receipts for March of \$930,465.73 with expenses being \$2,089,255.50, noting the semi-annual debt service obligation and related interest. Mari then highlighted several checks and welcomed questions. Motion by Mark Gill second by Pat Rippchen to approve the vouchers as presented. Motion carried.

Pine Valley Financial- Pine Valley Census Recap-Financial Report: Brittany reviewed the census report for March noting the SNF census average of 66, which is 2 below budget. The CBRF census averaged 15 for the month of March.

Administrator's Report: Brittany reviewed staffing needs and shortages in the Nursing, Housekeeping and Dietary Departments. Approaches to address were shared, such as encouraging staff to take courses to obtain additional certifications and HR attending a Job Fair at a local technical college re: nursing staff.

An overview was given regarding activities planned for the upcoming months for residents and the community. Activities include the Token Hunt, Chicken BBQ, trip to the German Warehouse, fishing trip, trip to a petting zoo, trip to an apple orchard, and several planned bus rides through neighboring communities.

Brittany reviewed recent citations received and steps taken to remedy. A monetary penalty and significant fines are anticipated.

PV has been conducting emergency drills. Mike-EMT was in the building supporting staff with health-related drills. Maintenance conducted fire drills and a resident elopement drill. Experiences will be used to improve overall response, response time, and communication during emergency situations.

An inquiry was made seeking a status update regarding the water system. Brittany shared that PV anticipates receiving the results from the water study, as well as a project plan, in the next couple weeks.

Adjourn: Motion by Sandra Kramer second by Pat Rippchen to adjourn. Motion carried and meeting adjourned at 6:44 PM.

Next Meeting: Monday, May 19, 2025 at 6:00 PM.

Brittany Paulus, Pine Valley Administrator