

**Richland County  
Public Works Standing Committee**

Date Posted: March 10, 2025

**NOTICE OF MEETING**

Please be advised that the Richland County Public Works Standing Committee will convene on Thursday, March 13, 2025 at 4:00 PM in the Richland County Board Room of the Courthouse at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/public-works-committee/>

If you have any trouble accessing the meeting, please contact MIS Support at 608-649-4371 (phone) or [mis@co.richland.wi.us](mailto:mis@co.richland.wi.us) (email).

**AGENDA**

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From February 6, 2025 Meeting
6. Public Comment
7. Reports
  - A. Property Management Report: Departmental Activities
  - B. Highway Commissioner Administrative Report: Departmental Activities & Review Of Monthly Bills
  - C. Campus Bridge Update
  - D. County Hwy O Update
8. Discussion & Possible Action: Truck Chassis Bids
9. Discussion & Possible Action: Seal Coat Oil Bids
10. Discussion & Possible Action: Culvert Bids
11. Future Agenda Items
12. Correspondence
13. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Public Works Standing Committee.

Derek S. Kalish  
County Clerk

# Richland County Public Works Standing Committee

February 6, 2025

The Richland County Public Works Standing Committee convened on Thursday, February 6, 2025 in person and virtually at 4:00 PM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Couey called the meeting to order at 4:00 PM.

**Roll Call:** Deputy Clerk Hege conducted roll call. Committee member(s) present: Steve Carrow, Gary Manning, Chad Cosgrove, Steve Williamson, and Marc Couey. Committee members not present: Kerry Severson and Daniel McGuire.

**Verification of Open Meetings Law Compliance:** Deputy Clerk Hege confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Manning, second by Cosgrove to approve agenda. Motion carried and agenda declared approved.

**Approval Of Minutes From January 2, 2025 Meeting:** Chair Couey asked if there were any corrections to the minutes from the January 2, 2025 meeting. Hearing none, Chair Couey declared the minutes approved as published.

**Public Comment:** None.

## **Reports:**

**A. Property Management Report: Departmental Activities:** County Maintenance Manager, Randall Nelson reported that his departmental activities included: cutting down dead trees on the campus property, swapping out desks for the Child Support Agency and the County Treasurer's Office with desks left behind in the campus buildings. Mr. Nelson reported that the Register of Deeds Office will be the next on the list for several different desks. Mr. Nelson reported that there were no repairs to note, outside of the normal wear and tear of daily use at the county buildings. Brief discussion ensued.

**B. Highway Commissioner Administrative Report: Departmental Activities & Review Of Monthly Bills:** County Highway Commissioner, Joshua Elder reported that even though there had not been much snow fall in the last month, the Highway Department had been out treating the roadways and brushing. Commissioner Elder reported that the Highway Department had recently integrated their parts inventory into a digital format and that there would be several items going out for auction including: an old chipper, one old plow truck, an old squad car, and many old/extra parts that were found in the inventorying project, many of which were to equipment that the Highway department did not own anymore. Commissioner Elder reported that the money for the dozer that burned came in from the insurance company and the road right of way payments cut had an out of the ordinary effect on the Highway's fund balance.

**Discussion & Possible Action: Approval Of Use Of Courthouse Lawn By G.R.A.C.E:** Maintenance Manager Nelson briefly explained the request by G.R.A.C.E. (Greater Richland Area Cancer Elimination) to park the car being raffled off as part of a fund raiser for the non-profit on the lawn of the

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courthouse. Motion by Couey, second by Cosgrove to approve the use of the courthouse lawn by G.R.A.C.E. Motion carried and the use of the courthouse lawn by G.R.A.C.E. was approved.

**Discussion & Possible Action: Update On 2025 Annual Bids:** Commissioner Elder reported that there were no other large projects being worked on other than the Hwy O project. Bids that would be going out would be for 1 new plow truck, the normal seal coat bid, and the normal annual culverts bid. Brief discussion ensued. No action was taken.

**Discussion & Possible Action: TDA Conference Attendance:** Commissioner Elder reported that someone had submitted an application on his behalf for a scholarship that would reimburse up to \$2,000 in expenses if he were to travel to the Transportation and Development Association's annual conference in Washington, DC. Extensive discussion ensued. Motion by Cosgrove, second by Carrow to have a resolution drafted requesting permission for Commissioner Elder to travel to attend the TDA Conference. Motion carried.

**Discussion & Possible Action: Campus Bridge Update:** Commissioner Elder reported that the engineering portion of the campus bridge project is done and bids will be going out for the actual build of the project. Commissioner Elder stated that the soonest work could start would be in April of 2025. Discussion ensued. No action was taken.

**Discussion & Possible Action: CTH O Update:** Commissioner Elder reported the ground would be broken for the County Highway O sometime around the first week in May of 2025 and reported that the fill from the project would possibly be going to the future build site for the new Richland Hospital. Discussion ensued. No action was taken.

**Discussion & Possible Action: Modification Of Public Works Standing Committee Meeting Date And Meeting Frequency:** Extensive discussion ensued. Commissioner Elder would like to see the meeting to happen on a monthly basis. Motion by Couey, second by Manning to move the meeting date of the Public Works Standing Committee to the 2<sup>nd</sup> Thursday of the month at 4:00 PM, starting in March of 2025. Motion carried and the meeting of the Public Works Standing Committee with repeat monthly on the 2<sup>nd</sup> Thursday of the month at 4:00 PM, starting in March of 2025.

### **Future Agenda Items:**

Discussion & Possible Action: County Maintenance Activities – Josh Elder

**Correspondence:** None

**Adjourn:** Chair Couey entertained a motion to adjourn. Motion by Manning, second by Williamson to adjourn. Motion carried and meeting adjourned at 4:24 PM.



Myranda H. Hege  
Deputy County Clerk

